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Marketing Cover Letter

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Monday, March 26, 20XX

Chiquita
123 East St. Germaine
Charlotte, NC
To Whom It May Concern:

I would like to express my interest in becoming the Marketing Coordinator for Chiquita. I've read through the job requirements and descriptions and I believe that my skills and work habits are an ideal match for this position. I am seeking employment at a firm that not only demands exemplary professionalism but also can provide me with the opportunity to grow.

I believe my proliferating communication, organizational and leadership skills all serve as a testimony for my qualification as the ideal candidate. Some of the strengths I can provide are as follow:

- *Skillful Planner:* As the former fundraising and social chair for several large student body organizations, I was responsible for planning several major events every semester while governing over fifty students in my committees..
- *Leader:* I've held several leadership positions that allowed me to illustrate my ability to produce high-quality results.
- *Communication:* I've been acknowledged as an individual of integrity who can relate and communicate effectively with anyone. Possessing astounding interpersonal skills, I am capable of adapting to new ideas and able to provide new insights.

The accompanying resume will better acquaint you with the specifics of my background and skills. I would be honored if considered for this position. I look forward to meeting you and discussing my qualifications in more detail.

Thank you for your time and consideration of my application.

With Admiration,

Brad Carlson

Enclosure