

Short-Term Loan (STL) 2015/2016

Short-Term Loans

- Short-Term Loans (STLs) are available to full-time undergraduate, postgraduate and PGCE students who are waiting to receive student finance from their funding body
- An interest-free repayable loan of up to £400
- Students who wish to take out a STL must agree to repay the total amount taken as soon as the first instalment of their Student Loan/Grant, NHS bursary or guaranteed funds have been received

Who is eligible for a STL?

- Full-time undergraduate and PGCE students with “Home” status (not courses that are salaried)
- Students who are eligible, and have applied for, their maximum entitlement to student finance
- International students, who wish to be considered for a Short-term loan are required to seek advice from a Student Support and Wellbeing Adviser

Please note:

When applying for a STL, students **are required** to provide:

- their student ID card
- an up to date balance of their current account (i.e. a mini-statement)
- a print out from their funding body website showing the status of their student finance application

You must:

- answer all questions by printing clearly in black ink and by ticking the appropriate boxes
- provide a completed Confirmation of Attendance form – signed by your Department
- submit **PHOTOCOPIES** of all relevant documents
- be fully registered on your course
 - all DBS and health checks must have been cleared
 - your ID and qualifications must have been checked

Please return the completed form to the Student Financial Support Administrators, Student Support, Health and Wellbeing, CCCU, North Holmes Road, Canterbury, Kent CT1 1QU.

Once your loan application has been authorised, you will receive an email from the Student Financial Support Administrators confirming:

- the amount of loan
- the payment date
- the date the loan is to be repaid

Repayment of Short-Term Loan

The Student Support and Wellbeing Advisers will ask you to sign a formal agreement confirming the terms of the loan and making it clear that a formal process will ensue should you fail to meet these.

Application for a Short-Term Loan 2015/2016

Part 1: Personal Details

- 1 Student ID Number
- 2 Title Mr Mrs Miss Ms Other
- 3 Marital Status
- 4 First names (in full)
- 5 Last name (in full)
- 6 Date of birth
- 7 Age in years (on 1 September 2015)
- 8 Full term-time address Please ensure that all contact details (including current address) are kept up to date via CLIC (Student Portal)
- 9 Telephone/mobile number
- 10 University email address
- 11 Are you a care leaver No Yes
- 12 Do you have children who are financially dependent on you No Yes (how many)

Part 2: Course Details

- 13 Course title
- 14 Faculty or Department
- 15 Start date of course
- 16 Year of course 1 2 3 other (please state year)
- 17 Is this a repeat year Yes No
- 18 Is this your final year Yes No

Part 3: Short-Term Loan Amount

You can apply for an interest free loan up to a maximum of £400. If you don't feel that this will meet your needs please speak to a Student Support and Wellbeing Adviser.

Please indicate below the amount of loan that you wish to take out:

Amount Applied for: £100 £200 £300 £400

Part 4: Bank/Building Society Details.

Please note that your 16 digit card number is not your account number

Name of Bank/Building Society

Branch title (e.g. Name of Town)

Sort Code (6 digits)

Account number (8 digits)

I certify, to the best of my knowledge, that I fulfil the following criteria:

I am a Home Student (i.e. not an International Student, or an EU Student who is only eligible for support with Tuition Fees from the UK Government).

Home Students include UK students and others with settled status in the UK who have been ordinarily resident in the British Isles for at least three years immediately prior to the start of their course, other than for the purposes of education. You may also be considered a Home Student if you are an EEA/Swiss migrant worker or Swiss employed person or if you are the spouse/civil partner or child of an EEA migrant worker, Swiss employed person or Turkish worker. "Settled status" means that there is no time limit on your permission to stay in the UK. If you are unsure whether this applies to you, please contact a Student Support and Wellbeing Adviser.

I confirm that I am registered and in attendance on the course described in Part 2

I declare that the information given on this form is correct and complete to the best of my knowledge

I understand that giving false information could automatically disqualify my application and may also lead to disciplinary procedures resulting in possible expulsion from the University. I further undertake to repay any loans/grants obtained by me as a result of providing false information.

Name

Signature

Date