



Job Title:	Pediatric Dentist	Prepared by:	Associate Dean for Clinical Affairs and Patient Care
Location:	South Jordan	Reviewed by:	Director of HR
Unit:	College of Dental Medicine	Approved by:	Dean, College of Dental Medicine
Reports To:	Associate Dean for Clinical Affairs and Patient Care	Date:	September 12, 2011
FLSA Status:	Exempt		

Summary

This pediatric dentist will be responsible for developing the pediatric dental curriculum of the predoctoral dental program, including the initial pediatric courses.

Responsibilities

This position reports to the Associate Dean for Clinical Affairs and Patient Care and works closely with the Directors of Clinical Foundations and Primary Dental Care.

The primary areas of responsibility will include:

- developing the pediatric dental curriculum;
- course director for predoctoral pediatric dental courses;
- clinical and didactic teaching;
- overseeing and providing patient care in the College's clinics;
- service on appropriate committees;
- other related duties, as assigned.

Skills

Individual must possess the knowledge and the following skills and abilities or be able to perform the essential functions of the job, with or without reasonable accommodation, using some other combination of skills and abilities.

- Supervisory and leadership skills and experience;
- Public speaking skills, including experience in classroom teaching;
- Familiarity with HIPAA, FERPA, OSHA, and Laws/Regulations pertaining to the practice of dentistry in Utah.

Education/Training

Qualified applicants must have a DDS/DMD degree from a CODA-approved US or Canadian dental school and Certificate in Pediatric Dentistry, Board-eligible or Board-certified preferred. Must be eligible for licensure in Utah at the time of application and receive licensure within 3 months of hire.

Experience

Preferred 3 years full-time or 7 years part-time teaching experience in a CODA-approved US or Canadian dental school and a strong record of scholarly activity.

Work Conditions

- Work is primarily indoors, but requires the incumbent to be in an outdoor environment when traveling between South Jordan campus buildings, off campus, and to Roseman University campuses and facilities located outside South Jordan, UT.
- Performing duties and attending events outside the normally scheduled work hours occasionally occurs and is required.
- Traveling off-campus to a local, state, regional and/or national event, as well as travel to other USN campuses or facilities (e.g. Henderson, Nevada) occurs occasionally and is required.
- Incumbent may be exposed to frequent noise caused by telephones, office machines, and nearby oral communications among University personnel and/or students.
- Work hours may vary due to clinic schedules.

Required Physical Abilities

- Ability to bend, stoop, reach, stand, move from one area of the building to another on a regular basis, sit and use a computer for a long period of time,
- Manual and physical dexterity needed to operate a computer keyboard and handle paper documents.
- Sufficient near vision acuity to read information appearing on computer display screen, in hand-written forms, and printed on paper,
- Adequate hearing and verbal abilities to communicate effectively in person and by telephone.
- Ability to lift and carry a stack of forms and documents weighing up to 25 pounds.

I have read the above position description and have received a copy.

Employee Signature

Date