

JOB DESCRIPTION

Title: MFCC/LCSW/Social Worker – Behavioral Health Division

Job Summary: He/she shall have primary responsibility for coordinating all psychosocial community services under the general direction of the Clinical Psychologist/Psychiatrist. In accordance with policies, procedures and protocols established by NHSI standards of practice and licensing and certificate and other regulatory agencies requirements. Responsible for implementing community educational programs, assessing problems and determining appropriate types and methods of treatment, and implementing intervention methodologies; acts as Program Consultant to staff members with or without professional training; functions in such areas as counseling, protective services, and family services.

- Job Duties:**
- (1) Assist in the assessment, planning, arranging, and implementing of psychosocial programs.
 - (2) Responsible for the content of education and counseling programs for both individual patients or groups of patients and serves as liaison to community, individuals and groups as appropriate.
 - (3) Counsel patients and interpret to professional and lay groups the special psychosocial needs of patients by identifying psychosocial disorders.
 - (4) Counsel patients during pregnancy.
 - (5) Conduct surveys and studies relating to psychosocial status and patterns of population groups as directed.

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- (6) Review and evaluate recent psychosocial health research and interpret it to professionals and patients.
- (7) Perform short term counseling and crisis intervention as necessary.
- (8) Assist in the implementation of community and social programs as a professional counselor in accordance with NHSI grants/contracts with federal, state, and local agencies and mandates of service requirements with those grants/contracts.
- (9) Conduct report writing on a quarterly basis or as needed on the Community Challenge Grant.
- (10) Prepare psychosocial educational materials as needed or required.
- (11) Coordinate with clinical, health education, community health and other staff members in the provision of services to patients. Provide referrals for services needed.
- (12) Coordinate with other organizational entities involved in psychosocial and mental health services.
- (13) Use tests, measurements, and measurement scale for general and specific assessments as well as objective patient criteria in the provision of services and evaluation procedures.
- (14) Provide in-service presentations to staff as needed or required.
- (15) Provide community service information as an outreach worker such as required.
- (16) Conduct health related educational presentations to both adults and teens in school and clinical settings.
- (17) Assume other responsibilities as directed.

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Qualifications, Education, and Experience:

- (1) Bachelor or Science or Arts in Social Work, Counseling, Psychology, or an acceptable related field required, with Master's degree preferred.
- (2) Experience in an ambulatory health center preferred.
- (3) Self starter, capable of managing staff and give directions to others and work under pressure in certain cases.
- (4) Requires someone familiar with and sensitive to Hispanic culture, family customs and child rearing practices.
- (5) Bilingual in English and Spanish preferred.
- (6) Familiarity with multicultural groups, previous work experience in a multicultural setting and willingness to enroll language and multicultural coursework to supplement training if necessary.
- (7) MFCC – Certification of Marriage, Family, Child counseling.
- (8) LCSW – License as Clinical Social Worker

Responsible To: Medical Director

Classification: Full or Part Time Position, Exempt

Approved By: _____

Date: _____