

Job Description

Job Title: Licensed Clinical Social Worker
Department: Social Services
Supervisor: Medical Director
FLSA Status: Full-time Exempt
Approval: By: JRM Date: 3-1-11

Position Summary: A Clinical Social worker professionally applies social work methods and theory to the diagnosis, prevention, and treatment of psychosocial dysfunction, impairment, or disability, including mental, emotional, and behavioral disorders for families, individuals, groups, and organizations. The main responsibility of a clinical social worker is to screen medical records, conduct interviews and assessments, set treatment goals, and arrange for expediting and coordinating services.

Essential Duties and Responsibilities:

(Responsibilities, Accountabilities, and Competencies; May not include all duties of this job)

- Planning, managing, and providing social services.
- Diagnosing and providing treatment to individuals with mental disorders, as well as various behavioral and emotional disturbances.
- Supervising and directing social work team members in the preparation of social histories and provision of social services within the staff's level of competence.
- Maintaining liaison with area resources and coordinating social service activities.
- Assessing and planning for the social requirements of individuals, groups, families, and organizations.
- Administering and supervising social service programs, providing assistance in developing social service programs and resources.
- Providing consultation on various social aspects of procedures, policies, and services to volunteers, medical staff, community groups, and clinic clients.
- Recognizing the role of client in the treatment planning.
- Participating in general department meetings, treatment team, and case supervision meetings.
- Complying with CRMC policies
- Understanding and agreeing to support the CRMC Mission Statement.

Qualifications: To perform this job successfully, an individual must be able to perform the essential duties satisfactorily. The requirements listed below are representative of the knowledge, skill and/or ability required.

Education/Experience: Master's degree in social work from an accredited institution. Experience in clinical social work activities, preferred. Licensed in the state of Alaska as a licensed clinical social worker.

Other Qualifications:

PROFESSIONAL PRACTICE: Practices in a professional manner, and collaborates with other health team members. Strives to improve own level of competence through skill development, keeping abreast of social work trends and new developments in health care. Knowledgeable of social service procedures, policies, and resources and has the ability to analyze and interpret information to plan appropriate interventions.

COMMUNICATION: Communicates in a positive, professional and effective manner with members of the health care team, clients, and their families to promote positive client outcomes. Answers inquiries accurately and in a timely manner. Writes reports, memos, and evaluations in a complete, clear, concise, and timely manner. Makes appropriate use of the computer in written communication.

EMOTIONAL STABILITY: Because Clinical Social Work involves frequently dealing with crises, the profession requires emotional resilience and stability.

ATTENDANCE: Regular attendance is a requirement of this position.

Physical Demands/Work Environment: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands to finger, grasp, handle or feel and to reach with hands and arms. The employee is frequently required to sit, stand, walk, see, speak, and hear. The employee is occasionally required to kneel, climb or balance. The employee is regularly required to lift up to 10 pounds, and rarely lift more than 25 pounds.

The work environment characteristics described here are representative of those employee encounters while performing the essential functions of this job.

While this Job Description reflects Cross Road Medical Center's best effort to describe the essential functions and qualifications of the job described, it is not an exhaustive statement of all duties, responsibilities, or qualifications of the job. This document is not intended to exclude an opportunity for modifications consistent with providing reasonable accommodation. This is not intended to be a contract.