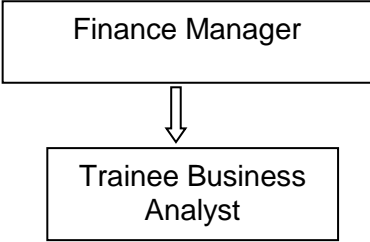


**Job description:** Trainee Business Analyst

<p><b>Business context</b></p> <p>BCF Technology Limited is a vibrant, privately owned Scottish business established in 1983 with offices in Scotland, USA and France. We are the market leader in the manufacture and supply of diagnostic imaging equipment for animals.</p> <p>We have a true dedication to our staff, recognised with Investors in People status and delivered through our values of Innovation, Learning and Partnership.</p>	<p><b>Organisation/ reporting structure</b></p>  <pre> graph TD     FM[Finance Manager] --&gt; TBA[Trainee Business Analyst]             </pre>
<p><b>Location:</b> Bellshill Scotland</p>	
<p><b>Overview:</b> This is the ideal position for an enthusiastic candidate looking to gain experience and get involved with an exciting and prosperous organisation. This role is a 3 to 6 month placement with opportunities for a permanent position for the right candidate.</p>	
<p><b>Job purpose / key responsibilities</b></p> <ul style="list-style-type: none"> <li>• As a member of the Finance team you will play a key role in driving business improvement and assisting Finance in making key business decisions.</li> <li>• Analysing large datasets and developing insights into business performance and variance analysis</li> <li>• Targeting business improvements as well as measuring and monitoring continuous improvement initiatives</li> <li>• Developing robust reconciliation and validation processes to support high levels of accuracy in terms of forecasting and outputs</li> <li>• Using SQL and excel to generate reports for the finance team</li> <li>• Participating in business projects outlined by the finance manager.</li> </ul>	
<p><b>Essential Education/experience</b></p> <ul style="list-style-type: none"> <li>• Degree in either a Business or Financial discipline</li> <li>• Basic Knowledge of SQL Reporting would be advantageous</li> <li>• Knowledge of SAP or other CRM systems would be beneficial but not essential</li> <li>• Excellent Excel skills including ability to use advanced formulas</li> </ul>	<p><b>Competencies/ key characteristics</b></p> <ul style="list-style-type: none"> <li>• Systematic approach to problem solving</li> <li>• excellent communicator</li> <li>• ability to multi-task</li> <li>• open and flexible approach</li> <li>• ability to work to tight deadlines</li> <li>• ability to work under minimum supervision</li> <li>• ability to work well in a team</li> </ul>

Applications to [recruitment@bcftechnology.com](mailto:recruitment@bcftechnology.com)