

Job Title: Line Server
Reports to: Restaurant Management
FLSA Status: Non-Exempt



At Qdoba, we believe perfection is achieved through skilled cooks, an open grill and a friendly atmosphere. We believe the best ingredients are fresh, natural ones. We believe inventive recipes aren't the sole territory of high-end restaurants. We believe variety is the spice of life. The Qdoba experience is built on four key elements: 1) an environment that showcases handcrafted preparation; 2) food that celebrates our passion for ingredients; 3) a menu full of innovative flavors; and 4) service that invites interaction with our guests. This is Qdoba – welcome.

Qdoba Line Server

POSITION SUMMARY: Provide service that invites interaction with our guests. Educate guests about our menu and create orders as requested. Ensure that the restaurant is clean and inviting to guests at all times.

An Environment That Showcases Handcrafted Preparation	Food That Celebrates Our Passion For Ingredients	A Menu Full of Innovative Flavors	Service That Invites Interaction With Our Guests
<ul style="list-style-type: none"> <input type="checkbox"/> Create guest orders as requested and ensure the accuracy of each order. <input type="checkbox"/> Pays careful attention to presentation of food both on the line and incoming (e.g. pulls plastic wrap off items before coming to the line). <input type="checkbox"/> Frequently clean the service line, restrooms, equipment, and dining area and maintain overall restaurant cleanliness. <input type="checkbox"/> 	<ul style="list-style-type: none"> <input type="checkbox"/> Prepare, create, and maintain food according to specifications by using approved recipes, proper portioning, and food prep logs/tools. <input type="checkbox"/> Replenish food in serving stations and holding areas appropriately. 	<ul style="list-style-type: none"> <input type="checkbox"/> Must have basic knowledge of Qdoba menu offerings and flavor profiles. <input type="checkbox"/> Suggest appropriate flavor combinations and menu complements to enhance the quality of the guest's experience. 	<ul style="list-style-type: none"> <input type="checkbox"/> Acknowledge, engage and interact with guests and other Team Members. Anticipate and exceed the guest's needs. <input type="checkbox"/> Bus dining room area during peak volume periods. Engage guest in dining room through table visits. <input type="checkbox"/> Ring orders accurately by using the point of sale machine. <input type="checkbox"/> Receive cash and credit card payments and issue receipts or change due to guest. Responsible for overages and shortages, accuracy and security. <input type="checkbox"/> Address guest needs and concerns as they relate to cash handling. <input type="checkbox"/> Ability to communicate in English is required. Spanish comprehension is helpful. Fundamental reading, writing, math and computer and/POS skills are required.

POSITION REQUIREMENTS include the following. Other duties may be assigned.

- Fast-paced restaurant environment
- May be required to lift up to 50 lbs.
- Required to operate equipment set at standard height
- Must reach, bend, stoop, lift and wipe
- Must be able to walk or stand during entire shift
- Some repetitive motion may be required
- Age requirements may apply in order to remain in compliance of State and Federal Law
- Must be able to work weekends and holidays
- May be scheduled overtime
- Employee will often work in a hot environment with heavy and sometimes heated equipment.
- Hazards include, but not limited to, slipping, tripping, burns, cuts, abrasions and falls.

NOTE: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Print Name

Date

Signature