



## **Site Engineer**

### **Job Description**

#### **Core responsibilities:**

- Establish, report and follow up all on non-conformance activities
- Enforce the relevant safety rules at site and make sure personal protective equipment is worn as and where required by the staff under their responsibility
- Attend coordination meetings organized by client and consultants etc.
- Conduct daily briefing with site team leaders to follow-up and report on the work progress in order to anticipate any possible delays with regards to planned tasks
- Take immediate corrective action to avoid any cumulative effect of such deviation and recover the delay to finish the task in due time
- To assist Project Manager in the supervision and management of construction activities to assigned project
- Assist in the planning and sequencing of the construction operations according to the Project Quality Plan;
- Conduct regular inspections and assess the work performance done by all subcontractors;
- Evaluate and resolve any discrepancies and problems arising during construction which affect the quality of works performed;
- Attend to Meetings with Owners to solve technical issues and other related matters.
- Coordinate the handing over of completed works to client and completion of the necessary rectification works;
- Provide Technical Support to other site team members.

### **Job Specifications**

#### **Minimum Educational Qualifications/ Experience required:**

- 3 to 5 years experience as a Site Engineer
- Degree in Civil / Structural Engineering recognized by PE board.
- Possess sound understanding of drawings, interface between different objects and systems
- Possess understanding of business critical scenarios in terms of site management and safety
- Good team player with excellent communication skills
- Possess initiative and customer focus