JOB DESCRIPTION
AMNESTY INTERNATIONAL, INTERNATIONAL SECRETARIAT (AIIS)

JOB TITLE: Solution Architect
DEPARTMENT: Information & Technology

JOB PURPOSE: To work with stakeholders to specify, design and select information systems that deliver great value to the organisation.

DEPARTMENT PURPOSE: To implement and support the strategy for the International Secretariat's IT Programme.

AIIS PURPOSE: The International Secretariat, which operates from a number of sites around the world, gathers and communicates accurate and action-oriented human rights information globally. We campaign for meaningful human rights change; enable effective human rights activism and work to persuade governments and other actors to uphold universal human rights standards. We provide strategic leadership, support and advice to the Amnesty International movement globally, fostering Amnesty International's contribution, presence and public accountability throughout the world.

WORKING RELATIONSHIPS:
Reporting to: CIO
Posts that this job manages: Business Analyst
Other key relationships: IT Team, Digital Communication Programme, Working with colleagues across the International Secretariat and movement-wide stakeholders
LOCATION: London

MAIN RESPONSIBILITIES:
- Partner with the organisation to understand organisation and departmental strategy and agree information systems solutions to meet needs.
- Maintain an awareness of business solutions particularly in the area of collaboration, document management and CRM that might support Amnesty mission.
- Investigate information systems that might benefit Amnesty.
- Lead in designing, specifying and selecting information system solutions, considering functionality, data, security, integration, infrastructure and performance.
- Develop and maintain a model of Amnesty's current and future Application Architecture.
- Develop and maintain a model of Amnesty's current and future web architecture and design a structure that is stable, resilient and performant.
- Lead the organisation in exploiting technology and use knowledge of IT solutions to drive organisational change and support business process design.
- Understand and support to software architecture design and support development team in developing solutions
- Estimate cost, and prepare business cases for IT solutions, considering infrastructure, licenses, development and support
- Work with the Project Managers and Business Analysts to develop high level project schedule resource plans for implementation projects.

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- Supervise Business Analyst in the capture and analysis of requirements

WHAT DOES SUCCESS LOOK LIKE IN THIS JOB?

- Suite of excellent information systems that meet or exceed stakeholder expectations for both functionality, availability and performance.
- Delivery of the IT strategy particularly the exploitation of Cloud services and off the shelf solutions
- Implementation Project Team members are supported and receive clear directions on function and design of information systems.
- Project experience and learning is shared effectively to improve organisational memory.

SKILLS AND EXPERIENCE:

- Strategic business acumen and understanding of organisation strategy and ability to design information systems to delivery that strategy
- Experiencing in assessing a broad range of information solutions and products particularly document management, collaboration and content management.
- Excellent communication skills with ability to explain technical concepts to lay audiences. Some experience of with working with board level stakeholders.
- Self-starter with the ability to appropriately prioritise and plan complex work in a rapidly changing environment
- Results oriented with ability to produce products that deliver organisational benefit
- Strong critical thinker with problem solving aptitude.
- Team player with experience leading and collaborating cross-team to ensure successful delivery of solutions
- Strong conceptual and analytical skills - demonstrating outside-the-box problem solving skills
- Ability to develop solution architecture designs
- Experience of developing Services Orientated Architectures (SOA)
- Knowledge of Enterprise Architecture methodologies such as TOGAF or the equivalent
- Working knowledge of infrastructure including servers, storage, firewalls, load balancers, routers, etc
- A minimum of four years in a professional senior technical role such as technical lead, team lead, architect, or other hands on leadership role ideally for a major consultancy or system integrator.
- Ideally formal qualification in Enterprise Architecture (e.g. TOGAF) or formal qualifications in technology.

EQUALITY STATEMENT

Equality and diversity is at the core of our values and staff are expected to work collectively and individually to promote a constructive and sensitive approach to others from a variety of backgrounds, where the work of others is valued and respected.

CONFLICT OF INTEREST

Public or other activity, affiliation to or support for any group or organization, personal association or other factor which may generate a real or perceived conflict of interest with Amnesty International's principles (specifically independence and impartiality), or raise a security concern, or otherwise prevent the candidate from carrying out key functions of the specific post and would therefore disqualify the candidate from being appointed.

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