



REGISTERED PROFESSIONAL NURSE JOB DESCRIPTION  
*PEDIATRIC MEDICAL SURGICAL*

**Job Summary:**

The Pediatric Medical Surgical RN is responsible for managing the care of the infant, toddler, preschool, school age or adolescent patient experiencing general medical conditions or surgical procedures that require general assessments related to specific conditions, and general therapies and interventions. The Pediatric Medical Surgical RN is responsible to the Clinical Manager for assigned Pediatric Medical Surgical Unit.

**Qualifications:**

- Graduate of an accredited school of nursing
- Current licensure in good standing in the state of practice
- Evidence of 1 year of pediatric medical surgical nursing experience within the past two years
- Evidence of BLS credential mandatory
- Additionally, the RN may have professional certifications, including but not limited to CPN, RNBC-PEDS or RNC-PEDS

**Responsibilities**

- Conducts an individualized patient assessment, prioritizing the data collection based on the infant, toddler, preschool, school age or adolescent patient's immediate condition or needs within timeframe specified by client facility's policies, procedures or protocols.
- Conducts ongoing assessments as determined by the infant, toddler, preschool, school-age or adolescent patient's condition and/or the client facility's policies, procedures or protocols and reprioritizes care accordingly.
- Develops plan of care that is individualized for the infant, toddler, preschool, school age or adolescent patient reflecting collaboration with other members of the healthcare team.
- Performs appropriate treatments as ordered by physician in an accurate and timely manner.
- Performs therapeutic nursing interventions as established by individualized plan of care for the infant, toddler, preschool, school age or adolescent patient and his/her family.
- Provides individualized patient/family education customized to the infant, toddler, preschool, school age or adolescent patient and his/her family.
- Documents patient assessment findings, physical/psychosocial responses to nursing intervention and progress towards problem resolution.
- Initiates emergency resuscitative measures according to pediatric resuscitation protocols.
- Maintains confidentiality in matters related to patient, family and client facility staff.
- Provides care in a non-judgmental, non-discriminatory manner that is sensitive to the infant, toddler, preschool, school-age or adolescent patient's and family's diversity, preserving their autonomy, dignity and rights.
- Reports patient condition to appropriate personnel during each shift.
- Maintains current competency in pediatric medical surgical nursing.

RN Name: \_\_\_\_\_

RN Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# MEDICAL SURGICAL NURSING: PEDIATRIC KNOWLEDGE & SKILLS CHECKLIST

First Name	MI	Last Name
SSN	Date	

**Instructions:** Please check the appropriate column that best describes your experience level for each knowledge competency and skill. Choose 1 for Limited Experience through 4 for Very Experienced. Evaluate yourself based on experiences within the last two years.

### Self-Assessed Experience Rating Scale

Limited Experience 1      2      3      4 Very Experienced

	1	2	3	4		1	2	3	4
<b>ASSESSMENT &amp; CARE OF PATIENT W/ OR REQUIRING:</b>									
1. Adrenal Disorders					34. Hepatitis				
2. Anemia					35. HIV/AIDS				
3. Anorexia/Bulimia					36. Hodgkin's Disease				
4. Asthma					37. Hypospadias				
5. Bacterial Endocarditis					38. Infectious Mononucleosis				
6. Battered Child Syndrome					39. Intestinal Parasites				
7. Bone Marrow Transplant					40. Juvenile Diabetes				
8. Bronchiolitis					41. Kawasaki Disease				
9. Burns					42. Leukemia				
10. Cardiac Catheterization					43. Lyme Disease				
11. Cardiomyopathy					44. Malignant Tumors				
12. Child Abuse / Neglect					45. Meningitis				
13. Childhood Communicable Diseases					46. Multiple Sclerosis				
14. Chronic Respiratory Disease					47. Multiple Trauma				
15. Closed Head Trauma					48. Myocarditis				
16. Clubfoot					49. Nephrotic Syndrome				
17. Congenital Heart Disease					50. Neuromuscular Diseases				
18. Congestive Heart Failure					51. Neutropenia				
19. Craniofacial Reconstruction					52. Osteogenic Sarcoma				
20. Croup					53. Osteomyelitis				
21. Cushing's Syndrome					54. Pericarditis				
22. Cystic Fibrosis					55. Pertussis				
23. Cytomegalovirus (CMV)					56. Pinned Fractures				
24. Encephalitis					57. Pituitary Disorders				
25. Epiglottitis					58. Poison Ingestions/Overdoses				
26. Failure to Thrive					59. Pneumonia				
27. Febrile Seizures					60. Polycystic Kidney Disease				
28. Fever					61. Post-Operative Care				
29. Gastroenteritis/Mild-Moderate Dehydration					a) Abdominal surgery				
30. GE Reflux					b) Ostomy				
31. GI Bleeding					c) Vertebral surgery				
32. Hemophilia					62. Pyloric Stenosis				
33. Hemolytic Uremic Syndrome					63. Radiation Implant				
					64. Renal Failure				
					65. Rheumatic Fever				

**Self-Assessed Experience Rating Scale**

Limited Experience 1 2 3 4 Very Experienced

	1	2	3	4
66. Sickle Cell Anemia				
67. Tonsillitis				
68. Tuberculosis				
69. Thyroid Dysfunction				
70. Ulcerative Colitis				
71. Urinary Tract Infection				
72. Wilm's Tumor				
<b>SKILLS</b>				
1. Admission Process				
2. Cast Care				
3. Catheter insertion & care				
a) Foley				
i. Female				
ii. Male				
b) Straight				
i. Female				
ii. Male				
4. Charge Nurse Routine				
5. Chemotherapy – Peds Protocols				
6. Chest Physiotherapy				
7. Chest Tube & Drainage System				
a) Care & Maintenance				
b) Removal				
8. EKG Interpretation				
9. Feedings				
a) Breastfeeding (assist)				
b) Breast milk handling/storage				
c) Bottle				
d) Continuous tube feeding				
e) Gavage, intermittent				
10. Gastric Lavage				
11. Gastric Suction, Low Intermittent				
12. Gastrostomy Tube Care				
13. Hemodialysis				
14. Hemodynamic Monitoring, Non-invasive				
a) Auscultation				
b) Electronic				
c) Palpation				
15. Interpretation of Lab Results				
a) Blood Gases				
b) Bilirubin				
c) CBC				
d) Cultures				
e) Electrolytes				
f) Stool for occult blood				
g) Thyroid studies				
h) Urine dipstick				
16. Intestinal Tract Tubes, Placement				
a) Gastrostomy button				

	1	2	3	4
Intestinal Tract Tubes, Placement Cont'd				
b) Nasogastric				
c) Nasojejunal				
d) Orogastric				
17. Intravenous Infusion Therapy				
a) Blood & blood products infusion				
i. Cryoprecipitate				
ii. Packed RBCs				
iii. Platelets				
iv. Whole blood				
b) Central line site maintenance				
i. Broviac				
ii. Groshong				
iii. Hickman				
iv. PICC				
v. Portacath				
vi. Quinton				
c) Heparin lock				
d) Nutritional Infusions				
i. Hyperalimentation				
ii. Intralipids				
e) Peripheral IV insertion & maintenance				
i. Angiocath				
ii. Butterfly				
18. Isolation Procedures				
19. Lumbar Puncture (assist)				
20. Neurological Assessment				
21. Nursing Assessment Care Planning				
22. Oxygen Therapy Administration				
a) Face mask				
b) Nasal cannula				
c) Oxyhood				
d) Tent				
e) Trach collar				
23. Peritoneal Dialysis				
a) Automatic Cyclor				
b) Manual				
24. Physical Assessment				
25. Restraints				
26. Specimen Collection				
a) Blood				
i. Central line				
ii. Heel stick				
iii. Venous stick				
b) Cultures				
i. Blood				
ii. Wound				

**Self-Assessed Experience Rating Scale**

Limited Experience 1 2 3 4 Very Experienced

	1	2	3	4		1	2	3	4
c) Urine					19. Nitroglycerine				
i. Catheter					20. Phenobarbital				
ii. Diaper					21. Phenytoin (Dilantin)				
iii. Suprapubic tap (assist)					22. Sodium Bicarbonate				
iv. Urine bag					23. Thyroid replacement				
27. Splint application					24. Vancomycin				
28. Suctioning					25. Delivery Methods				
a) Bulb syringe					a) Continuous IV infusion				
b) Nasal-pharyngeal					b) Eye/ear instillations				
c) Oral-pharyngeal					c) IM injections				
d) Tracheostomy					d) Meter dosed inhalers				
29. Temperature					e) Nebulizer				
a) Axillary					f) Rectal suppository				
b) Oral					g) SQ injections				
c) Rectal					h) Z track injections				
d) Tympanic									
30. Traction application					<b>PAIN MANAGEMENT</b>				
31. Vital signs					1. Pain Level Assessment				
32. Wound/Ostomy Care					2. Care of patient w/:				
a) Colostomy site care/bag change					a) Epidural analgesia				
b) Decubitus ulcers					b) IV conscious sedation				
c) Ileostomy site care/bag change					c) Patient controlled analgesia (PCA)				
d) Irrigations					d) Narcotic agents				
e) Sterile dressing changes					e) Non-narcotic agents				
f) Surgical wounds with drains									
<b>MEDICATIONS</b>					<b>EQUIPMENT</b>				
1. Albuterol (Ventolin)					1. Apnea Monitor				
2. Aminophylline					2. Blood warmer				
3. Amoxicillin					3. Cardiac Monitor				
4. Ampicillin					4. Glucometer				
5. Atropine					5. Hemodialysis Machine				
6. Carbamazepine (Tegretol)					6. Infusion Delivery Systems (Specify manufacturer)				
7. Chemotherapeutic agents					f) IV pump:				
8. Chloral hydrate					g) IV pump				
9. Clonazepam (Clonopin)					h) Syringe pump:				
10. Corticosteroids					7. Oxygen Analyzer				
11. Diazepam (Valium)					8. Oxygen Blender				
12. Digoxin					9. Oxygen Flow Meter				
13. Epinephrine					10. Pulse Oxymeter				
14. Gentamycin					11. Specialty Beds				
15. Growth Hormone					a) Air fluidized				
16. Insulin					b) Low air loss				
17. Lasix					c) Orthopedic				
18. Meraproteranol (Alupent)									

**Age Appropriate Nursing Care**

Please check the appropriate box(es) for each age group and activity for which you have had experience within the last year.

<b>Age Specific Experiences</b>	Neonate (0-30 days)	Infant (30 days-1 yr)	Toddler (1-3 yrs)	Preschool Child (4-5 yrs)	School Age Child (6-12 yrs)	Adolescent (13-18 yrs)
1. Understands the normal growth and development for each age group and adapts care accordingly						
2. Understands the different communication needs for each age group and changes communication methods and terminology accordingly						
3. Understands the different safety risks for each age group and alters the environment accordingly						
4. Understands the different medications, dosages and possible side effects for each age group and administers medications appropriately						

The information I have provided in this knowledge and skills checklist is true and accurate to the best of my knowledge.

\_\_\_\_\_  
 Signature Date