**Fast Food Cashier Job Description**

The job description for a fast food cashier requires candidates who can handle monetary transactions in a fast paced environment. Candidates for this position must be personable, with a talent for administering customer service.

**Position Description**

Fast food cashiers manage all monetary exchanges in the restaurant by taking orders and ringing up transactions, serve as a liaison between the customer, the managerial staff and the kitchen staff, and keep the front area of the restaurant clean and well stocked.
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**Essential Duties and Responsibilities of a Fast Food Cashier**

• Greets all customers politely when they enter the restaurant.
• Records customer orders, both at the counter and at the drive-through (if applicable).
• Transfers orders to the kitchen to ensure their preparation.
• Monitors orders and ensures their prompt delivery.
• Helps package food in boxes and bags.
• Helps cook food and otherwise works in the kitchen, when necessary.
• Up-sells in-store promotions, when applicable.
• Listens to and resolves customer complaints, suggestions, and inquiries.
• Keeps the counter and dining area neat and clean.
• Sweeps and mops the floor regularly.
• Restocks napkins, straws, lids, and other supplies in the dining area.
• Tallies orders served and amount of cash received.
• Handles bank transactions for the restaurant.
• Inventories supplies and goods with supervising manager, when necessary.
• Takes money from customers and provides correct change.
• Processes credit card and debit card transactions.
• Keeps track of a cash drawer and ensures it is balanced at the end of the shift.

**Required Knowledge, Skills, and Abilities**

• Is solidly numerate.
• Can follow directions and achieve goals.
• Demonstrates strong customer service and interpersonal skills.
• Is able to communicate effectively to a variety of clientele.

Education and Experience

A high school diploma or equivalent degree is often required for this position, though this depends on the employer. Candidates for this position do not need prior experience as relevant training is provided on the job in order to learn employer-specific functions such as how to operate the register and to learn information about menu items. Sales experience is a plus. Customer service experience does help when greeting customers, answering potential inquiries, and handling complaints, though this is not required.

**Work Environment**

A fast food cashier serves a large volume of people over every shift, which can be taxing. Standing for long periods of time while placing orders and fielding customer complaints is expected, which may contribute to back strain and foot problems. Because paper money is a large carrier for bacteria and germs, frequent hand sanitization is another expectation. The environment is warm, bustling, and potentially noisy. The environment of a fast food restaurant is populated by hot cooking surfaces, food, and oil, which can lead to injury.

**Salary**

The average salary of a fast food cashier is between $15,000 and $19,000 with a median income of $16,000, with variances depending upon experience, location, and employer. Hourly rates for this position can range anywhere from $7.25 to $9, with the potential for overtime. People who have worked in this position for more than ten years can have hourly rates as high as $10.50, though this depends largely on the employer