

Sample resume – law postgraduate

DO NOT COPY: You are advised not to copy this sample, but to use it to generate ideas to create your own resume.

Chloe Combo

21 Lister Lane, Springvale Vic 3174
0415 343 987 chloecombo@gmail.com

Summary of experience

A highly motivated law student with an extensive portfolio of community engagement and executive positions within a range of Student Societies and Associations. A diverse skill set which is highly conducive to the legal profession developed through five years of competitive debating. An adaptable individual with intercultural sensitivity and a valuable team member driven to succeed in a community legal practice setting.

Education

Jan 2013 - current	Master of Laws (Juris Doctor) Monash University <i>Expected Completion:</i> November 2015
Feb 2010 – Nov 2012	Bachelor of Arts (Honours) Monash University <i>Majors:</i> Politics and Linguistics <i>Achievements:</i> Graduated with a High Distinction Average
Jan 2012 – July 2012	Semester Abroad University of Cologne, Germany <i>Achievements:</i> Recipient of Monash Travel Abroad Equity Bursary
2009	VCE Ballarat Grammar <i>Achievements:</i> Awarded the 2008 Bendigo and Adelaide Bank Scholarship (for academic achievement in Year 12 and rural location) to the value of \$5000 towards accommodation costs for University

Professional Skills

Communication

- Demonstrated effective verbal communication skills through tutoring experience and active involvement in Monash University Debating Society
- Academic assignments have enhanced my skills in producing grammatically correct and intelligent written communication
- Developed a moderate proficiency in German in order to effectively communicate whilst studying in Germany

Research and Analytical

- Proven ability including qualitative and quantitative methods as exemplified by thesis work during Honours
- As the Policy Officer for the Monash University Liberal club, ensured all existing and new policies were compliant with relevant legislation utilising my researching and analytical skills

Teamwork

- A high level of campus involvement including sporting teams and societies, in addition to community engagement experience has enhanced ability to work collaboratively with others and contribute to team goals
- Leadership roles in student associations have demonstrated the ability to express ideas in a team environment and influence action as required

Intercultural Awareness

- An understanding of global, economic, political issues and realities of foreign countries and living abroad was enhanced whilst living and studying in Germany
- Developed further sensitivity to cultural differences as a tutor to migrants and refugees

Campus Involvement

2012 - current

Monash University Liberal Club

Affiliated with the Victorian Liberal Students Association and the Australian Liberal Students Federation, supports and promotes the ideas of liberalism as well as the fundamental beliefs of the Liberal Party of Australia

Executive Positions Held:

2013 - Policy Officer

2010 – current

Monash Association of Debaters

The largest and most successful university debating society in the Southern hemisphere

Executive Positions Held:

2013 - President

2012 - Secretary

2010 - current

Monash University Hockey Club

Executive Positions Held:

2012 – current Communications Manager

Community Engagement

July 2012 – current

Volunteer Tutor (5 hours weekly)

Students Teaching English to our World

- Completed “TAADEL403A Facilitate Individual Learning” as part of training
- Provide one-one-one English tutoring to migrant and refugee adults

Feb 2011 – Jan 2013

Volunteer (5 hours weekly)

Brotherhood of St Laurence

- Organised fundraising activities
- Clerical duties

Interests

- Reading political autobiographies
- Asian Cooking, particularly Japanese food

Referees

Available on request