

## THANK YOU LETTER FOR AN INTERVIEW

2020 Allbright Lane  
Lincoln, Nebraska 685xx  
April 17, 20xx

Ms. Marcia Bloomington, Principal  
Mann Middle School  
4321 Prescott Place  
Denver, Colorado xxxxx

Dear Ms. Bloomington:

Thank you for the opportunity to interview for the position of ninth grade English teacher at Mann Middle School. Please also extend my gratitude to the students, teachers, and paraprofessionals who were members of the interview team.

I was impressed with Mann Middle School in a number of ways. First of all, I found it to be a beautiful facility with an atmosphere that is conducive to learning. Additionally, I enjoyed meeting the students; they seem to feel very comfortable in their surroundings. I take this to be one sign of a successful school. Finally, I greatly enjoyed our discussion about school outreach efforts during the interview. From this conversation, I could see how positive and energetic the members of the faculty are. I believe that my teaching units, such as "Write Your Community" and "Discovery Dialogue," fit in well with the teaching philosophy I saw exhibited during my visit to your school.

Again, thank you for such a friendly and stimulating interview. I look forward to hearing from you soon.

Sincerely,

Michael T. Long