Rental Invoicing Template in PDF Format

Rental Invoicing Template was initially released on http://www.InvoicingTemplates.com on Tuesday, December 10, 2013, and is categorized as Service. As always **Rental receipt form** was published in two editions - one free **Rental Invoicing Template**, and another Uniform Invoice Software version that is able to turn **Rental Invoicing Template** into a complete invoicing system. This "**Rental Invoicing Template in PDF Format**" document includes brief description about the template, as well as a PDF invoice form exported from "rental1.xls".

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Rental Invoicing Template Features and Facts

This free blank Rental Invoicing Templates offers an easy way for you to create rental invoices or rental receipts. The rent invoice form is in Microsoft Excel format and is printable on standard A4 paper.

So what is a rent invoice? If you are a landlord or an estate agency when you receive rent from tenant, a rental invoice is a formal document you could give. A rental invoice, as its name implies, should details information like date, amount of rent, installment detail if any and signature of the concerned person. A rent invoice template or rental billing form helps you create these types of documents with easy and quick. For example, you can use it as an apartment rental invoice template or car rental invoice template.

You can download the rental invoice template for free from here on InvoicingTemplates.com. The free rent invoice format is in Microsoft Excel format. If you are looking for a rental invoice template in Microsoft Word or Open Office format, we recommend you to try the Excel formatted rental invoice template. A PDF rental invoice template is also available here on InvoicingTemplates.com. So how to prepare a rent invoice with this template? It is as easy as filling a paper form using a pen. The rental invoice template offers an intuitive form so there is no hard learning curve as compared to some complex accounting systems or invoicing programs. The printable free rent invoice template also allows you to get a hard copy if that is required.

The rent invoice design differs from the standard sales invoice template in that is has two additional columns, Start Month and End Month, on the body of the rental invoice form. Rental Invoice as the name is very much synonym for hire and leasing activities, anything which was given for a third party for temporary use could be charged with this rental invoice. For this reason, it is necessary to detail the start and end date on the invoice. Every business is different, you might our free rent invoice template does not 100% meet your requirements. If this is the case you can still use our free template as a rent invoice sample.

If you are familiar with Microsoft Excel and are interesting in the design details on the rental invoice template, go on reading; otherwise, go to download rental invoice template.

InvoicingTemplates.com offers the template in several formats, please choose the one you like and download it.

The free rent invoice layout has two additional columns than the standard sales invoice template, so the most important thing while designing this invoice layout based the default sales invoice template is to adjust the existing 5 columns in the sales invoice template to leave space for the two new columns (Start Month and End Month).

To adjust the existing columns to leave space for new column or columns that will be added to the printable form for **Rental Invoicing Template**, we first unmerge the item# (or product#), description and quantity columns - these are usually merged columns that each contains several Excel raw columns. To do this, after opening **Rental Invoicing Template** as usual, select all the cells belong to these columns and then click the "Merge and Center" button on the Format toolbar in Excel 2003; in Excel 2003, the "Merge and Center" button can be found on the Home ribbon tab. Drag your mouse to select the Description column (this time, you select Excel raw column since the Description is no longer a merged column) and drag it one column left. Select the "oknProductName_1" cell (the first cell on the moved Description column) and drag your mouse to select the two adjacent cells at the right-hand too - so, you now select 3 cells started with the "oknProductName_1" cell. Now click the Merge and Center command again. This will expand the width of "oknProductName_1" to 3 columns. Do this process for all the other Description cells. Once done, you have one empty column that was left by moving the Description column to the left-hand of this original position. Adjust the columns widths of all the columns to make sure they have the proper widths that are able to hold the content they will display on this **Rental Invoicing Template**.

If you use the Uniform Invoice Software version of our rental invoice template or rental receipt template, it is also required to add Start Month and End Month as custom fields to the Invoice Body database table. They are all fields of type "DateTime".

Adding a custom field to the Invoice Body database table makes it possible to save the data on the invoice form to database when the "Save To DB" button is clicked. For example, adding the custom field "Product Type" to the Invoice Body database table allows save the type value on the invoice form, such as "General" or "Labor", to database when you save an invoice by clicking the "Save To DB" button. This feature is not supported in the freeware edition of **Rental Invoicing Template**.

With the Uniform Invoice Software version of the rental invoice template or rental receipt template, there need be a way to identify to which cell or field the invoicing program should write data retrieved from the database. This is done by using cell names. All cells on the printable rental invoice form or rental receipt form should be named if the cells should interact with database.

When working with Uniform Invoice Software version of **Rental Invoicing Template**, how does Uniform Invoice Software know to which cell when a field value write to when loading data from the database, and to which field a cell value must save when saving an invoice, a customer or a product item? That is, how does Uniform Invoice Software create the map or relationship between Excel cells on the template **Rental Invoicing Template** and database fields? The answer is by using names. For example, if the field name in the Product table in a database is "ProductType", it is writing to a cell named "oknProductType_?" (where ? is the line number of the invoicing item) when you pick up a product or item on creating an invoice, and when saving an invoice, all cells with the name "oknProductType_?" are saved to the "ProductType" field in the Invoice Body database table. By using cell names, Uniform Invoice Software allows you to move a cell on the form without breaking the feature depending on the field / cell. You can place the "Product Type" column either inside the printable area, which is printed when you issue the Print command in Excel or click the Print command on the Invoice form; or place the Product Type column outside the printable area, which will be included when you print or extract an invoice.

If you own a property management service, this rental invoice template or rental receipt template might be helpful. This rental billing form was designed for rental properties or monthly subscription service. It includes an area for the property address and tenant name. There are also fields for commonly use items.

Rental Invoicing Template - PDF Format

Your Rental Company Name

RENTAL INVOICE

Street Address
City, ST ZIP Code
Phone Number,Web Address, etc.

DATE:
INVOICE #

INVOICE:

PROPERTY ADDRESS:

P.O. #	ORDER DATE	DELIVERED BY	TERMS

#	DESCRIPTION	QTY	UNIT PRICE	START MONTH	END MONTH	LINE TOTAL

SUBTOTAL		-
Concession	-33.00%	-
TOTAL		-
PAID		-
TOTAL DUE		-

THANK YOU FOR YOUR BUSINESS!