

Edward Wilson

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email@gmail.com

Summary

- Skilled at learning new concepts quickly, works well under pressure, and communicating ideas clearly and effectively.
- Comprehensive computer training, able to manage Microsoft products with ease.
- Enthusiastic.

Career History & Responsibilities

HVAC Technician *ABC Inc.*

2008

- EPA Universal Certification
- Installation and Maintenance on HVAC systems.
- Troubleshooting 24v control boxes consisting of different variations of relays, timers, switches, and PLC's.
- Test compressors and motors for grounds and open windings.
- Wiring different variations of intrinsically safe control boxes for new and current air conditioners in the plant.
- Charging Air Conditioners using R-22 and 410-A refrigerants.
- Solder connections and fixing leaks on compressors, condensers, and evaporators.
- Performing maintenance on scheduled Units in plant.
- Ran a crew of 5 while foreman was absent or on vacation.

HVAC Technician *XYZ Corp.*

2006

- Leading project. Provided tools, material, technique to complete the job in timely and effective manner.
- Prepared and maintained various logs and records on work performed; requested required materials, supplies and equipment.
- Installed and Services Gas Furnace/Air conditioning, Heat pump for residential and commercial.
- Installed gas line for whole house project.
- Installed walk-in cooler, freezer, furnace, kitchen hood, heat pump, make up air system.
- Tested and run system 1 ton - 20 ton. Resident/Commercial.
- Relocated Electrical Main panel added sub panel.
- Installed Tank less hot water, boiler, and cold water supply throughout the building.
- Responded to services call and assist customer on making decision.

HVAC Tech *BCD Inc.*

2004

- Provided excellent customer service to customers.
- Worked well as a team player to create a great work atmosphere.
- Dedicated to work for long days to complete jobs on time.

Education

B.S.N. in Nursing

Vanderbilt University

Current GPA of 3.75

May 2004

High School Diploma

New York High School, New York

2001

Accomplishments

References available upon request

JeffTheCareerCoach.com