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## KATIE J. DUNLAP

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### HIGHLIGHTED QUALIFICATIONS

- Over 3 years ESL teaching experience in Spain, the Middle East, and Austin, TX
- Certificate in Teaching English as a Second Language to Adults (CELTA) from International House in Barcelona, Spain
- Started Foreign Language Education Masters of Arts at University of Texas Austin
- Experienced teacher at every level and age group
- Experience in teaching students from every continent and many different native languages

### EDUCATION

- University of Texas – Austin*** Austin, TX  
Masters in Foreign Language Education (to be completed by May 2013)
- International House Barcelona*** Barcelona, Spain  
Cambridge CELTA in February 2008
- Baylor University*** Waco, TX  
Bachelor of Arts in May 2006  
Major: Professional Writing; Minor: Environmental Studies

### TEACHING EXPERIENCE

- Texas International Education Program (TIEP)*** Austin, TX  
***Individual Instructor/Tutor*** Sept 2010 - Present
- Giving students from beginning to advanced levels individual instruction (2 hr time slots)
  - Clarifying and explaining grammar at all levels
  - Help with reading (vocabulary and learning strategies)
  - Test preparation: TOEFL (PBT and iBT) and IELTS
- Austin ISD – Family and Community Education Department*** Austin, TX  
***ESL Adult Instructor*** Sept 2010 – May 2011
- Instructing classes with over 30 students, varying in educational backgrounds
  - Preparing lessons focusing on general English communicative skills as well as practical skills in work environments
  - Preparing lessons for mixed-level classes, from beginner to high intermediate
- English Language Center (ELS) Doha*** Doha, Qatar  
***ESL Instructor*** June 2008 – Oct 2009
- Taught grammar and emphasis on conversational fluency to teenagers and adults from beginner levels to upper advanced levels from numerous different countries
  - Taught reading and writing to teenagers and adults through a variety of ESL methods
  - Developed lesson plans and activities appropriate for each level and class
  - Developed new programs and curriculum to teach intensive language classes to business professionals, also teaching computer skills
  - Trained TOEFL and IELTS instructor; specializing in writing skills
  - Instructor to very young children just beginning to learn English

***Idiomasvivos***  
***In-Company English Teacher***

Barcelona, Spain  
April 2008 – June 2008

- Taught business professionals of beginner and intermediate levels. Focused on conversation, correct grammar usage, reading and writing.

**RELEVANT COURSEWORK AT UNIVERSITY OF TEXAS**

- ***Second Language Acquisition – Dr. Elaine Horwitz***  
Studied about current and historical topics in second language acquisition.
- ***Teaching Oral Pronunciation – Dr. Veronica Sardegna***
  - Focused on phonology rules, how to teach different target sounds through minimal pairs; intonation, word and phrasal stress, word reduction, linking, etc.
  - Developed 8 week tutoring portfolio in which I taught two Korean students in pronunciation for one hour at a time.
  - Administered diagnostic tests and then developed syllabus and lesson plans to focus on specific problem areas.
- ***Teaching Methods I (Listening and Speaking) – Dr. Veronica Sardegna***
  - Focused on current and relevant teaching methods for listening and speaking skills.
  - Observed three current ESL teachers
  - Taught two mini lessons in class, and for three hours outside class with observation.

**PROFESSIONAL DEVELOPMENT AND TRAINING**

- TexTESOL *October 2011 - Austin, TX*
- International Teaching Assistants (ITA) Testing Rater *(2010 and 2011)*
- Health Literacy Workshop by the Literacy Coalition of Central Texas – *January 2011*
- CAL's Basic English Skills Test (BEST) Plus Certified Administer – *Certified in 2010*
- Setting Student Goals Professional Development by Donna Cutler – *September 2010*

**ADDITIONAL SKILLS**

- Studied Spanish intensively in Barcelona, Spain and Boquete, Panama (intermediate level)
- Studied Arabic for two years at Baylor University
- Extensive overseas travel (Europe, East Asia, Middle East, Central America)
- Computer skills: PCs and Macintosh; Microsoft Office; 60 WPM
- Interests: Traveling, Acting, Writing, Snowboarding, Camping