

SHAWN DRAHEIM

(775) 230-8043 • sdraheim@rollins.edu

EDUCATION

Rollins College, Winter Park, FL Expected May 2016

MBA, Crummer Graduate School of Business

- Recipient of Barlow Award for Excellence Scholarship

BA, Hamilton Holt School, International Affairs; Minor in Business Administration May 2011

- 3.88 GPA; Summa Cum Laude Honors
- President's list, Dean's List, and Florida Bright Future's Recipient
- Attended Don Quijote Language School in Madrid, Spain, during summer of 2010, and completed coursework in Spanish language and culture

EXPERIENCE

Palm Beach State College, Boca Raton, Florida October 2013 – July 2014

Math Tutor & Front Desk Assistant

- Adapted methods of extracting and interpreting math problems to captivate students and guarantee success in their college math courses
- Improved office efficiency by organizing inventory, creating excel attendance reports, and revamping tutoring center website

Mathnasium, Boynton Beach, Florida August 2013 – August 2014

Math Instructor

- Communicated with students K-12 in a manner that was both fun and dynamic while improving the student's math skills
- Evaluated and documented each student's progress on Sales Force software to enable parents to view child's progression in math

Journey East, Jiaxing, China October 2011 – July 2012

English Foreign Language Teacher

- Developed and implemented diverse lesson plans accommodating the learning styles of over one thousand students, allowing for improved English Communication skills
- Composed and led extra-curricular English programs for gifted students, offering additional material about American culture and English language practice

Valencia College, Orlando, Florida September 2009 – August 2011

Math tutor & Learning Assistant

- Catalogued student's progress and compiled attendance reports to submit to professors for student's development with use of habitual math tutoring
- Created comprehensive lesson plans and incorporated various methods of teaching, ensuring students were actively engaged and improved their academic performance

LEADERSHIP

Center for Leadership Development, Winter Park, Florida September 2014 – Present

Leadership Advisory Board Member

- Informs classmates of upcoming leadership events

Crummer Finance Organization, Winter Park, Florida November 2014 – Present

Treasurer

- Record money received and disbursed for organization events

ADDITIONAL INFORMATION

Technical Skills: Proficient in Word, Excel, and Power Point

Certification: National Tutor Certification at the Advanced/Level III March 2014

Community Service: facilitated Stroll 'n' Roll, a fundraising walk and awareness event for disability inclusion