

Gracie Goodwin

PO Box 1881 • Milwaukee, WI 53201 • 414-288-3577 • ggoodwin@mu.edu

- Objective** Seeking a summer research internship in the field of biology
- Education** MARQUETTE UNIVERSITY, Milwaukee, WI
Bachelor of Science Degree in Biology, May 20xx
Minor: **English** GPA: 3.2/4.0
- Relevant Classes** Principles of Biology Ecology- Evolution
Microbiology Subtropical Ecology
- Lab Skills** Cell fractionation by differential centrifugation, RNA analysis extraction and fractionation, membrane isolation, Lipid extraction techniques
- Computer Skills** MS Office, Adobe PageMaker on IBM and Macintosh
- Career Related Experience** MARSHFIELD CLINIC, Marshfield, WI
Summer Research Intern
◆ Learned advanced research techniques under the supervision of a research scientist
◆ Contributed to special projects in the laboratory
Summer 20xx
- MARQUETTE UNIVERSITY OFFICE OF RESIDENCE LIFE, Milwaukee, WI
Student Worker and Hall Secretary
◆ Provided information about Marquette Residence Halls to current and incoming students, parents and visitors
◆ Acted as a liaison between administrators and those with questions about halls
◆ Assisted with office tasks including data entry and mailings
◆ Created bulletin board displays providing information to students living in the halls
02/xx-12/xx
- SODEX/MARRIOT FOOD SERVICES, Milwaukee, WI
Cashier
◆ Handled cash transactions
◆ Interacted with customers in a fast paced environment
◆ Completed specific tasks within set deadlines
◆ Maintained clean working area
10/xx - 12/xx
- Other Work Experience** HARDEES RESTAURANT, **Server**, Des Moines, IA, 08/xx-05/xx
COOL CAMP FOR KIDS, **Cabin Counselor**, Zion, WY, Summers 'xx-'xx
- Honors and Activities** Dean's List, Presidential Scholarship, Arts and Entertainment Committee, Intramural field hockey

