

Project: Welcome

Task list: To-Do List

- 1

<i>Completed / Oct 03. 2011 / admin</i>

Is email working
- 2

<i>Open / / admin</i>

Step 1: Update your company info
Set your company details such as phone and fax number, address, email, homepage, etc.
- 3

<i>Open / / admin</i>

Step 2: Add team members
You can create user accounts for all members of your team (an unlimited number). Every member will get a username and password which they can use to access the system
- 4

<i>Open / / admin</i>

Step 3: Add client companies and their members
Now it's time to define client companies (unlimited). When you're done you can add their members or leave that for their team leaders. Client members are similar to your company members except that they have limited access to content and functions (you can set what they can do per project and per member)
- 5

<i>Open / / admin</i>

Step 4: Start a project
Defining a new project is really easy: set a name and description (optional) and click submit. After that you can set permissions for your team members and clients.
- 6

<i>Open / / admin</i>

Step 5: Finish the Welcome project

Task list: New task list

- 1

<i>Open / Sep 20. 2011 / admin</i>

task1
- 2

<i>Open / Sep 20. 2011 / admin</i>

task2

Task list: rwerwerwerwerwrwerw

- 1

<i>Open / Sep 20. 2011 / admin</i>

task 1

2 *Open / Sep 20. 2011 / admin*

task 2

3 *Open / Sep 20. 2011 / admin*

task 3