

Joseph Martinez

Objective To secure a supervisory or lead position that allows me to work closely with employees to educate and provide guidance.

Professional Experience

2008-Present ABC Inc., Any Town, NY
Inspector

- Independently perform the duties of an Inspector. Performed inspection of sewer line installation, water main, inlets and storm sewer lines, road construction, concrete curbing and sidewalks.
- Discuss with engineers adjustments to blue prints based on obstacles of underground utilities and blue prints are adjusted accordingly.
- Write reports on every job and submit to engineers and project managers daily for their review. Utilize small hand tools, tape measure and a distance wheel while performing duties of an inspector.

2007-2008 XYZ Corp., Any Town, NY
Construction Inspector

- Performed pre-construction reviews of construction contract documents including plans, specifications, contracts, cost estimates, and engineering reports. Wrote reports advising construction lenders of the adequacy of these documents.
- Performed on-site inspections of projects under construction for the approval of contractors' draws and prepared reports of findings during these inspections.
- Reviewed contractors' applications for payment, change orders, test reports, construction schedules and other construction documents issued during construction.
- Performed physical needs assessments of existing properties and generated schedules of maintenance and replacement costs.
- Worked with a variety of projects ranging from \$1M to \$50M in hard construction costs including apartment complexes, loft conversions, shopping centers, office buildings, office/warehouses, churches, schools, hotels, golf courses and country clubs.

2003-2007 BCD Inc., Any Town, NY
Owner/Inspector

- Successfully established my own inspection company.
- Developed all business relationships with field service companies.
- Completed various field inspections for mortgage companies.
- Completed residential and commercial loss control insurance inspections.
- Completed various types of property preservation work.

Education

2003
Professional Home Inspector

Certifications

- OSHA Certification

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