

Maria Jones

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CONSTRUCTION SUPERVISOR

Construction Supervisor with a 10-year record of success overseeing all phases of million-dollar construction. Experience includes managing crews in new construction and capital projects, maintenance, and rebuilds. Backed by strong credentials and a proven history of on-time, on-budget and high-quality project completions.

Key Skills

- Construction/Demolition Projects
- Subcontractor/Crew Supervision
- Start-Up of Equipment and Systems
- Troubleshooting
- Site Safety/OSHA Compliance
- QA/QC/Field Engineering
- Schematics/Blue Prints/P&IDs
- PM Work Orders
- Budgeting & Cost Controls
- Change Order Management
- Estimating
- Instrument/RTDs Calibration

Experience

ABC Inc. (2008 to 2010) • Construction Supervisor

- Supervised subcontractors, relayed instructions and safety precautions.
- Modernized and remodel several offices throughout.
- Modified, upgraded, and reconstructed the interior and exterior of several hospitals.

XYZ Corp. (2007 to 2008) • Construction Supervisor

- Supervise Workers.
- Estimate potential contracts.
- Work on residential and commercial projects.

BCD Inc. (2006 to 2007) • Construction Supervisor

- Supervised commercial construction sites with over 20 employees and sub-contractors.
- Managed completion of multi-family renovation/construction projects valued in excess of \$20 million annually.
- Scheduling and time management.
- Project and cost management of renovations and materials.
- Establish and maintain relationships with customers, contractors, leasing agents and executive management.
- Developed training process and documentation for new employees.

Education & Certifications

UNIVERSITY OF ROCHESTER — Associates-Electrical Technology, 2005