

Veteran Job Seeker

12345 South Pequot Avenue, Boston, MA 02115 • C: (617) 255-12346 • veteranjobseeker@yahoo.com

SUMMARY

Twelve years of supply chain and logistics management leadership. Talented leader with broad expertise capable of addressing a wide range of difficult and complex situations. Driven towards achieving organizational objectives.

TECHNOLOGY

Microsoft Office proficient including: Word, Excel (Solver), Access, PowerPoint, MS Project, Oracle Crystal Ball, SAP ERP manufacturing IS, and knowledge of web based information and systems

EXPERIENCE

ABC Industries Inc.

Principal Acquisition Support Specialist/Contract Manager

Boston, MA

2007 – 2008

- Created supply chain management architecture for a military program procuring \$15M worth of military equipment annually
- Oversaw materials management scheme and negotiated key contracts with multiple defense manufacturers
- Designed and implemented initial Just-In-Time inventory and cataloging system which provided tracking and accountability for entire procurement program reducing costs by 20%
- Synchronized program training and orchestrated LEAN supply chain distribution reducing shipment times by 35%
- Reported all program milestones to military executives and managed compliance with defense acquisitions regulations
- Implemented and supervised program's environmental compliance program meeting all HAZMAT storage requirements
- Managed overall program budget and negotiated contracts for supporting subcontractors who provided remote logistical support

Business Consulting Inc.

Business Intelligence Analyst

Tampa, FL

2006 – 2007

- Established and maintained technical resources used by intelligence analysis team
- Selected as CENTCOM representative for vulnerability assessment team in Egypt

United States Marine Corps

Operations Liaison Officer, Interagency Intelligence Conduit

Afghanistan

2002 – 2006

- Managed collecting, collating, and prioritizing information from four strategic areas: operations, logistics, intelligence, and communications into daily briefings for Commanding General
- Managed team's \$200K budget, equipment, and vehicles in Middle East
- Deployed to Afghanistan to lead multinational staff of 17 logisticians distributing combat supplies to Special Forces Teams
- Successfully executed supply chain logistics support to over 40 combat missions
- Deployed to Bahrain to coordinate the preparation and logistical support for over 24,000 overseas-deployed troops and provided daily customer service as a conduit to overseas units

Fortune 500 Inc.

Operations Supervisor, Transmission Business Unit

Boston, MA

2001

- Held complete profit and loss responsibility for complex manufacturing line
- Responsible for daily operations and scheduling of production line
- Led 35 skilled metal crafting team members

United States Marine Corps

Engineer Maintenance Company Site Commander

Omaha, NE

2000-2001

- Responsible for profit and loss for independent, regional Marine Reserve Center
- Led 16-person team that trained and advised Reserve Marine Force
- Managed \$8M equipment, weapons, and vehicle inventory/supervised management and expenditure of \$120K fiscal budget
- Implemented new training program that increased reserve drill attendance by 5%
- Improved maintenance program resulting in a 28% reduction of repair time

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Joint Security Directorate Combat Engineer Officer

Saudi Arabia
1999-2000

- Managed team's \$400K travel and operating budget; initiated new travel procedures resulting in 50% budget savings
- Antiterrorism force protection assessment team member/coordinated regional antiterrorism conference
- Directorate Resource Advisor, guaranteed the agility and flexibility of the organization to respond to contingencies
- Crisis Action and Response team member

1st Combat Engineer Battalion

Omaha, NE
1997-1999

Acting Company Commander/Executive Officer/Platoon Commander

- Effectively managed combat readiness of 115-person combat engineer team earning 50% promotion rate
- Managed \$3 million equipment, weapons, and vehicle inventory
- Led numerous exercise deployments of 115-person teams completing assigned training objectives
- Served as primary mountain leader for 130-person detachment for summer/winter unit mountain warfare training

Base Civil Processing Officer/Base Insurance Officer

- Professionally executed service of all felony and misdemeanor warrants, civil papers, subpoenas, and civil court documents from local Marshall's department
- Established superior working relationship with local law enforcement agencies and legal officers
- Handled numerous sensitive cases with tact and common sense
- Served as Alternate Hearing Officer for Base Traffic Court
- Supervised conduct of 8 insurance companies and 27 insurance salespersons on base
- Implemented new felony turnover procedure that resulted in 50% faster processing time
- Implemented new vehicle repossession procedure that resulted in 30% reduction in manpower

EDUCATION

Northeastern University

Boston, MA
May 2009

Master of Project Management

University of Massachusetts

Amherst, MA
May 1996

Bachelor of Science, Exercise Science

- 3 Year Naval ROTC Scholarship

Military Education

- Defense Acquisitions University Fundamentals of Acquisitions Management Course
- Defense Intelligence Agency Intelligence related courses
- Joint Personnel Recover Agency Personnel Recovery Course
- U.S. Army Corps of Engineers Security Engineering Course
- Advanced Sapper Combat Engineer School
- USMC Summer/Winter Mountain Warfare Leader Courses
- Combat Engineer Officer Course – including Project Management/General Engineering/Maintenance Management/Bridging/Soil Stabilization/Expedient Airfields/Survivability/Minefields/Obstacle Emplacement/Obstacle Breaching/Cantonment Planning
- USMC Basic Officer Course