KellyR. Jones

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Objective

Management trainee position in the life insurance industry.

Summary

* More than three years’ experience in life and property/casualty insurance
* Management internship with Northwestern Mutual
* Magna Cum Laude graduate with BA in Business Administration

Education

Bachelor of Arts in Business Administration,May 2015

Illinois State University, Normal, Illinois

Graduated Magna Cum Laude with a GPA of 3.6 on a 4.0 scale

Courses included:

Strategic Management Personnel Planning and Selection

Organizational Decision Making Compensation and Performance Appraisal

New Venture Creation Business Data Communications

Quality Assurance Staffing and Selection

Experience

Insurance Internship, June 2014-August 2014

Northwestern Mutual, Milwaukee, Wisconsin

* Responsible for documenting standard workflow within agent offices
* Involved in developing specifications for standard system configuration for agencies
* Developed program for tracking agent commission annuity streams

Property/Casualty Internship, June 2013-August 2013

American Family Insurance, Madison, Wisconsin

* Developed marketing program to target rural farm customers
* Assisted with developing actuarial tables for new market segments
* Named department Employee of the Month

Activities

* Vice President, AMA Student Chapter, 2014-2015
* Secretary, Beta Gamma Sigma honors society, 2014-2015
* Dorm Resident Assistant, 2013-2015

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