



Job Description: Chief Financial Officer

Background

HCA is a honey company which has been operating in Kenya for over 15 years. HCA believes in creating sustained economic development and uses a triple bottom line approach to measure success: creating financial value, improving social conditions and implementing activities in a way that supports, not exploits, the environment. Honey Care currently works in Kenya, South Sudan and Tanzania and is in the process of expanding significantly in the region and into complementary honey based products. This is an exciting opportunity for an exceptional person to join this fast paced team and help us scale up the business regionally.

Job Title

Chief Financial Officer – based in Nairobi, Kenya

Job Summary

The CFO will lead the finance team and help with top level data analysis and strategy.

Key Responsibilities

- Lead the company's economic strategy, forecasting and financial modelling
- Coordinate data driven analytics throughout the entire organization to accurately measure current levels of earnings and to identify risks and opportunities
- Take an active role in analysing new markets for the company to expand into based on solid financial data
- Assume overall leadership of the day-to-day financial and control operations of the company, including financial reporting, planning and analysis, accounting, financial policy development and budgeting
- Establish critical KPIs
- Design and implement financial and internal control systems
- Manage all internal and external financial reporting
- Support management in developing key growth strategies by studying economic and industry trends
- Forecast expansion prospects
- Analyse organization operations to identifying opportunities for improvement, cost reduction, and systems enhancement



- Monitor ongoing performance against company growth objectives, identify problems, and initiate appropriate corrective action to ensure that the company is moving toward its target earnings course
- Oversee annual audit. Ensure that effective internal controls are in place and reporting is in compliance with Kenyan law
- Manage Country Finance Managers in Kenya and South Sudan to ensure country accounts are up to date, accurate and monthly reports are submitted on time

The CFO will report directly to the CEO.

Qualifications and skills

- **5-10 years'** progressively responsible experience in a similar position
- Degree in accounting, finance or a relevant field
- CPA or Master's Degree is a strong advantage
- Strategic leader with strong grasp of core financial concepts, including cost accounting, reporting, revenue recognition, financial modelling, and forecasting. Experience or knowledge about FMCG companies would be a strong advantage.
- Experience in using financial software such as QuickBooks is essential, experience using other software to manage inventory and CRM is a strong advantage
- Strong interpersonal skills, ability to communicate and manage well at all levels of the organization and with staff at remote locations essential
- Strong problem solving and creative skills and the ability to exercise sound judgment and make decisions based on accurate and timely analyses
- High level of integrity and dependability with a strong sense of urgency and results-orientation

How to Apply

Please send your CV/resume and cover letter indicating your expected salary to info@honeycareafrika.com and include "CFO" in the subject line.

Please note that only candidates submitting a complete CV/resume and cover letter will be considered.

Starting date is immediate. Applicants are encouraged to apply ASAP.