Subject Line: Thank You - Marketing Assistant Interview

Dear Mr./Ms. Last Name:

I appreciate having the opportunity to speak with you today about the marketing assistant position at the ABCD company. The job seems to be a perfect match for my abilities and interests.

In addition to my enthusiasm, I will bring to the position strong communication skills, flexibility, and the ability to encourage others to work cooperatively with the department.

I appreciate the time you took to interview me.

I look forward to having the opportunity to meeting you in person and hope to hear from you soon.

Again, thank you very much for your time and for your consideration.

Best Regards,

Your Name

Email Address

Address

Phone Number