

HTC Club Resources are online at <https://www.hennepintech.edu/current/pages/820>

Sample Club Meeting Minutes

(Name of Club) - Minutes

(Date of meeting where these minutes were taken)

Present: (List members present)

Call to order at 7:06 p.m.

Minutes from previous meeting accepted with no changes

Executive Board Reports

Brandy, Treasurer, reported that we have \$452 remaining in our account.

Lisa, President, reported that we have an open position for Public Relations Coordinator. Any interested students can talk to her.

Old business

Chipotle Get out the Vote event was a success! Over 100 voter registration cards were received!

Teddy bear drive for UofM Children's hospital was successful! Teddy bears were collected and will be dropped off over fall break.

The Frisbee golf course project is being reviewed by the CFO.

New business

Next month is Popcorn Celebration Month. We will be hosting many popcorn events throughout the month.

Brandy motions to spend \$150 on popcorn and supplies for the events. Nimo seconds the motion. Motion passes.

Items for next agenda

Presentation from Director of Student Life
Feedback on a new policy

Jesus motions to adjourn the meeting at (time). Nimo seconds. Motion passes.

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Comment [JL1]: If you want to make a purchase using club funds, you have to put that into the minutes and make sure the club passes the motion. These minutes must be turned in with any documents to make a purchase.