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| **Jo**[123 Ocean DriveSampleville, FL 1234 United States](https://maps.google.com/?q=123%20Ocean%20Drive%20Sampleville,%20FL%201234%20United%20States)sample@connectcv.com0418 675 30902 867 5309 |  |

 |
| **Summary**I have over seven years experience writing and editing for online and print media. I have held various editor and associate editor positions in some of Australia's forefront independent media publications. A consistently dependable team player, I thrive in a high-pressure environment, enjoy the challenges of meeting deadlines and managing a team, and am comfortable researching, writing and editing on a wide range of topics. |
| **Employment History**

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| **Jan 2009 – present: Freelance Journalist** | Sydney, NSW, Australia |
| **Various Employers** |
| **Responsibilities*** Pitch story ideas to editors
* Research and write stories for submission
* Write articles for publication on the web
* Copywriting for various companies online

**Achievements:*** My work has been published in The Guardian, The Sydney Morning Herald, The Bi-Monthly, The Punch, Dumbo Feather, Sunday Magazine, yourcall.com and others Industry magazines
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| **Jan 2007 – Dec 2008: Senior Writer** | Melbourne, VIC, Australia |
| **The Punch** |
| **Responsibilities*** Write feature articles, both of my own submission and commissioned ideas
* Write stories and editorials
* Interview Industry professionals for publication
* Research and travel to provide adequate information for articles
* Manage website content including writing website specific content

**Achievements*** Developed and coordinated a blog which has received submissions from around the world
* Contributed to site redesign and development
* Doubled traffic to site
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| **Jan 2006 – Dec 2006: Writer and Features Editor** | Sydney, NSW, Australia |
| **Sunday Magazine** |
| **Responsibilities*** Commission and edit stories
* Make final decisions about feature story selection and layout
* Liaise with managing director
* Staff management
* Subedit articles
* Write feature stories
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| **Jan 2003 – Dec 2005: Editorial Assistant** | Melbourne, VIC, Australia |
| **Dumbo Feather** |
| **Responsibilities*** Work closely with the editor to commission stories and organise contracts
* Liaise with in-house teams of writers, photographers, printers, designers and production staff
* Organise and research projects to tight deadlines
* Subedit manuscripts
* Obtain rights to use material from other publications
* Write reports and articles
* Write and publish supplementary content for the magazine's web site
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| **Education / Qualifications** |