Susan Redding
100 Broadway Lane
New Parkland, CA, 91010
Cell: (555) 987-1234
example-email@example.com

**Summary**
Knowledgeable English Tutor has seven years of experience teaching English both as a second language and as a tutor assisting students who were behind in language arts to catch up. Has strong understanding of all English grammar rules and good essay writing skills. Has a Bachelor's Degree in English as well as Teaching English as a Second Language certification.

**Highlights**

* Excellent tutoring skills
* Solid understanding of English grammar, spelling and punctuation rules
* Works very well one-on-one with students
* Able to tutor groups as well as individuals
* Strong hands-on tutoring approach
* Extensively patient and understanding
* Works well with students of all ages

**Work Experience**
October 2010 to October 2014
Sylvan Learning Center—New City land, CA
English Tutor

* Tutored students in English who were behind at school to help them catch up.
* Conducted educational assessments and identified educational need
* Designed and developed individualized tutoring strategies for student skill levels.

* Tutored students in grammar, spelling, punctuation, paragraph writing and essay writing skills.

March 2007 to October 2010
English Language Institute—New Cityland, CA
English Tutor

* Tutored new immigrant students with learning English as a second language.

* Helped students learn English grammar, pronunciation and reading English.

* Assisted students with understanding colloquialisms and conversational English.

* Developed course syllabus, curriculum and teaching materials.

* Paired students up for English conversation practice.

* Tested students for comprehension of English and identified areas of needed improvement.