**James Kawasaki**

17 Temple St
Bowden NSW 2946
**T:**(02) 9999 0000
**M:**0433 333 330
**E:** j.kawazaki@email.com

**Professional Profile**

Qualified, friendly and experienced language tutor dedicated to student learning. Confident teaching both one-on-one and in groups, I have strong communication skills and am completely bilingual in English and Japanese. I am currently studying a Bachelor of Languages and International Business and am seeking a position with a language school where I can help people learn and share my enthusiasm for Japanese language and culture.

**Education**

[**Bachelor of Languages and International Business**](http://www.careerfaqs.com.au/courses/language/bachelor-of-languages-and-international-business/)

Sydney, NSW

University of New England
Graduated: 2013

**Higher School Certificate**

Bowden, NSW

Bowden High School
Graduated: 2008

**Employment History**

**February 2010 – Present:
Japanese Language Tutor**

**Sydney, NSW**

**Responsibilities:**

* Tutor Japanese language students in reading, writing and speaking in Japanese, both privately and in small groups
* Tutor international business professionals in Japanese for business and travel, privately and in small corporate groups
* Conduct mini-tests and assessments to monitor progress
* Advise students, travellers and business people of Japanese cultural norms and practices

**Achievements:**

* Helped numerous students to achieve better academic results
* Developed strong language teaching skills
* Developed skills in leading classes and presenting to groups
* Built up a clientele of ten regular clients

**December 2008 – December 2009:
English Language Teacher, Osaka English School**

**Osaka, Japan**

- See more at: http://www.careerfaqs.com.au/careers/sample-resumes-and-cover-letters/language-tutor-sample-resume/#.dpuf