To: *[Insert name and address of your landlord]*

The tenancy of the dwelling at *[Insert address of your rented home]*

Will terminate on [*Insert the termination date and include the day, month and year]*

Any issue as to the validity of this notice or the right of the tenant to serve it must be referred to the Private Residential Tenancies Board under Part 6 of the Residential Tenancies Act 2004 within 28 days of the date of receipt of it.

This notice is served on **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**. *[Insert the date you served this to the landlord that is the day you gave or posted it to the landlord]*

Signed: **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** *(Please insert your signature)*

On behalf of:

[Names of tenants]

If this notice is being served by one tenant on behalf of multiple tenants, it needs only be signed by one tenant but must name all tenants concerned.

# **Notes**

1 Ensure that you give the landlord the appropriate number of days notice. Consult [www.threshold.ie](http://www.threshold.ie) for more information.

2 If termination is by a tenant on behalf of multiple tenants, one signature will suffice if all of the tenants are named in the notice and the signing tenant states he/she is signing on behalf of all of the tenants.

3 If you are in a fixed term lease, please ensure that you are in a position to serve a valid written notice. Consult [www.threshold.ie](http://www.threshold.ie) for more information.