

**Minutes of Annual Meeting of Shareholders
of
[Name of Company]**

The Annual Meeting of Shareholders of the above-captioned Corporation was held on the date and at the time and place set forth in the written Waiver of Notice signed by the Shareholders, fixing such time and place, and prefixed to the minutes of this meeting.

There were present the following shareholders:

<u>Names of Shareholders</u>	<u>No. of Shares</u>
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The meeting was called to order by _____. It was moved, seconded and unanimously carried that _____ act as Chairman and that _____ act as Secretary.

The Chairman then stated that all of the outstanding shares of the Corporation were represented.

The President presented his annual report and, after discussion, the report was accepted and ordered filed with the Secretary.

The Chairman noted that it was in order to consider electing a Board of Directors for the ensuing year. Upon nominations duly made, seconded and unanimously carried, the following persons were elected as Directors of the Corporation, to serve for a period of one year and until such time as their successors are elected and qualify:

[List Names]

There being no further business to come before the meeting, upon motion duly made, seconded and unanimously carried, it was adjourned.

Secretary

Shareholders:

