



MINUTES

BOARD OF TRUSTEES MEETING

FRONTIER SCHOOL DIVISION

30 SPEERS ROAD

WINNIPEG, MANITOBA

JANUARY 12-13, 2015

**EXECUTIVE SUMMARY
JANUARY 12-13, 2015
BOARD OF TRUSTEES MEETING**

TOPIC	PAGE	DISPOSITION
ACTION ITEMS		
Special Leave Applications	2	Approved
Employee Pension Committee	3	Tabled
Frontier Collegiate Institute Trip Request	3	Ratified
2015/16 Calendars	3	Approved
Disbursements	4	Approved
Debenture By-Law D-14-5	4	Approved
School Bus Purchase	5	Approved
Joseph H. Kerr School Trip Request	5	Ratified
COMMITTEE REPORTS	5	Information
Finance Committee	5	Approved
- Draft Employee Pension Committee Terms of Reference		
CHAIRPERSON'S REPORT	6	Information
EDUCATION AND BOARD DEVELOPMENT	6	Information
ADMINISTRATION REPORTS		
Chief Superintendent	7	Information
Secretary-Treasurer	8	Information
CONFERENCE/MEETING REPORTS	8	No items
GENERAL DISCUSSION	8	No items
CORRESPONDENCE	8	Received
ADJOURNMENT	9	Approved



**MINUTES
BOARD OF TRUSTEES MEETING
FRONTIER SCHOOL DIVISION
30 SPEERS ROAD
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JANUARY 12-13, 2015**

Present:	Linda Ballantyne	Area 2
	Donna Calvert	Area 4
	Kathleen Ettawacappo	Area 5
	Tanya Friesen	Area 3
	Marg Imrie	Area 3
	Graeme Montgomery	Area 1
	Darlene Osborne	Area 5
	Marion Pearson	Area 4
	Howard Sanderson	Area 2
	Ray Derksen	Chief Superintendent
	Gerald Cattani	Secretary-Treasurer
	Debbie Laubmann	Assistant to Chief Superintendent
Absent:	Hilbert Mosiondz	Area 1 (Excused absence – sick)
Presenters:	John Wiens	Board Consultant
	Janina Goldenstein	Human Resources Manager
	Don McCaskill	Area 1 Superintendent
	Karen Crozier	Area 2 Superintendent
Delegation:	Edwin Jebb	Chairperson, Opaskwayak Cree Nation Educational Authority, Inc.

Chairperson Ballantyne called the meeting to order at 9:11 a.m. on Monday, January 12, 2014.

1.00 APPROVAL OF AGENDA

Chairperson Ballantyne reviewed the draft meeting agenda for January 12-13, 2015. A new item was added (Joseph H. Kerr Trip Request).

MOTION #01-2015: That the draft revised meeting agenda for January 12-13, 2015 be approved.

Friesen
Sanderson
Carried

2.00 APPROVAL OF MINUTES

Chairperson Ballantyne reviewed the draft minutes of the December 8-9, 2014 meeting.

MOTION #02-2015: That the draft regular meeting minutes for December 8-9, 2014 be approved.

Calvert
Imrie
Carried

3.00 IN-CAMERA

MOTION #03-2015: That the Board move into in-camera session.

Pearson
Sanderson
Carried

The Board moved into in-camera session at 9:14 a.m. on Monday, January 12, 2015.

MOTION #04-2015: That the Board move out of in-camera session.

Montgomery
Imrie
Carried

The Board moved out of the in-camera session at 11:59 a.m. on Monday, January 12, 2015.

4.00 DELEGATION/GUEST(S)

a. Opaskwayak Educational Authority, Inc. (Timed Item, January 12, 2015)

Chairperson Ballantyne welcomed Board of Directors Chairperson Edwin Jebb to the meeting. The Educational Authority was provided with information on governance, programs and services.

5.00 ACTION ITEMS

a. Special Leave Applications

Chairperson Ballantyne reviewed Policy E.3.N – Special Leave – Teaching Staff and recommendations of the sub-committee consisting of Trustees Imrie and Montgomery, Frontier Teachers’ Association representatives Pierce and Cable, and Chief Superintendent Derksen. The sub-committee recommended approval of the special leave applications for the 2015/16 school year.

MOTION #05-2015: That the recommendation of the sub-committee be approved.

Imrie
Sanderson
Carried

One applicant was not approved as they did not meeting the application deadline. Applicants will be notified as per Division policy.

b. Employee Pension Committee

Chairperson Ballantyne reviewed information from administration regarding an additional membership to the Employee Pension Committee.

Topic tabled to the February Board meeting.

c. Frontier Collegiate Institute Trip Request – Ratification

Chairperson Ballantyne reviewed a request for ratification of a Frontier Collegiate Institute trip request for ten (10) Grades 9-12 male students to travel to Norquay, Saskatchewan on January 16-17, 2015 to participate in a sports tournament.

MOTION #06-2015: That the Frontier Collegiate Institute trip request scheduled for January 16-17, 2015 be ratified.

Pearson
Calvert
Carried

d. 2015/16 Calendars

i. 2015/16 School Year Calendar

Chairperson Ballantyne reviewed the Province's directions as well as a proposed Division School Year Calendar for 2015/16.

MOTION #07-2015: That the 2015/16 School Year Calendar be set as follows:

- School Opening – Tuesday, September 8, 2015,
- Last day of school before Christmas break – Friday, December 18, 2015,
- First day of school after Christmas break – Monday, January 4, 2016,
- Last day of school for 2015/16 – Thursday, June 30, 2016.

Montgomery
Friesen
Carried

ii. 2015/16 Board Meeting Calendar

Chairperson Ballantyne reviewed the draft Board meeting calendar. The following dates were confirmed for 2015/16:

- September 21-23, 2015 (Area 1 Visit),
- October 19-20, 2015,
- November 17-19, 2015,
- December 14-15, 2015,
- January 11-12, 2016,
- February 9 (February 10-12 – 38th Annual School Committee Conference),
- March 15-16, 2016
- April 11-12, 2016,
- May 10-12, 2016,
- June 6-7, 2016.

MOTION #08-2015: That the 2015/16 Board meeting dates be approved.

Sanderson
Montgomery
Carried

e. Disbursements

Chairperson Ballantyne reviewed disbursements for the month of December 2014.

MOTION #09-2015: That the December 2014 disbursements of \$11,264,688.33 be approved.

Calvert
Ettawacappo
Carried

f. Debenture By-Law D-14-5

Secretary-Treasurer Cattani read Debenture By-Law D-14-5 a first time long.

MOTION #10-2015: That Debenture By-Law D-14-5 be approved as read long a first time.

Osborne
Montgomery
Carried

g. School Bus Purchase

Chairperson Ballantyne reviewed a request to participate in the Central School Bus Purchase. Secretary-Treasurer Cattani reviewed the process.

MOTION #11-2015: That the request for the Division to participate in the Central School Bus Purchase for 2015/16 be approved.

Montgomery
Imrie
Carried

h. Joseph H. Kerr School Trip Request

Chairperson Ballantyne reviewed a request to ratify the Joseph H. Kerr School outdoor wilderness/cultural activity trip for six (6) Grades 9-12 students to travel to File Lake on February 5-6, 2015.

MOTION #12-2015: That the Joseph H. Kerr School outdoor wilderness/cultural activity trip request for six (6) Grades 9-12 students to travel to File Lake on February 5-6, 2015 be ratified.

Osborne
Montgomery
Carried

6.00 COMMITTEE REPORTS

a. Policy Review Committee

No report. The next meeting is scheduled for February 2-3, 2015.

b. Finance Committee

Chairperson Imrie reported on the meeting held January 12, 2015.

MOTION #13-2015: That the draft Employee Pension Committee Terms of Reference be approved.

Montgomery
Calvert
Carried

The next meeting is scheduled for February 10, 2015.

c. N.O.F.I. Committee

Chairperson Friesen reported on the meeting held January 13, 2015.

d. Support Staff Liaison Committee

No report.

e. Employee Pension Committee

Trustee Imrie was selected as Chairperson for this committee. Chairperson Imrie reported on the meeting held December 15, 2014.

f. F.S.D./F.T.A. Liaison Committee

No report.

g. Employee Benefits Committee

No report.

h. Collective Bargaining

Collective Bargaining Chairperson Pearson provided a report.

7.00

CHAIRPERSON'S REPORT

a. 37th Annual School Committee Conference – Board Report

Chairperson Ballantyne reviewed the draft report.

b. Manitoba School Boards Association (MSBA)

i. Region 4 Teleconference

Information. Confirmation of trustees' participation will be forwarded to the MSBA.

c. Correspondence

Information.

8.00

EDUCATION AND BOARD DEVELOPMENT

a. Mathematics (Timed Item, January 13, 10:00 a.m.)

Area Superintendent McCaskill presented information to the Board on the Mathematics plan. The Board supported revisions to the Mathematics plan as presented.

- b. Schools/Community/Area Report – Area 2**
(Timed Item, January 13, 2015, 1:00 p.m.)

Area Superintendent Crozier provided a report on Area 2.

9.00 ADMINISTRATION REPORTS

9.01 Chief Superintendent’s Report

- a. “Our Children, Our Success, Our Future” Strategic Plan**

- i. Schools/Community/Area Reports Schedule**

- Information.

- b. Meetings and Travel**

- Information.

- c. Attendance**

- Information.

- d. Bravos**

- Bravos were conveyed to the F.C.I. Campus staff for their role in supporting students whose travel arrangements were delayed before the Christmas break.

- e. Enrollments**

- Information.

- f. Articles**

- Information.

- g. Correspondence**

- Information.

- h. High School Games**

- Information.

- i. Annual School Committee Conference**

- Information.

9.02 Secretary-Treasurer's Report

a. Finance

i. Outstanding Accounts

Information.

ii. 2015/16 Draft Budget

Information.

b. Facilities

Information.

c. Transportation

Information.

d. Trustee Professional Development

Information.

e. D-Grants

Information.

f. Special Allocation F-Grants

Information

10.00 CONFERENCE/MEETING REPORTS

11.00 GENERAL DISCUSSION

12.00 CORRESPONDENCE

Incoming

- a. Electronic correspondence from The Manitoba School Boards Association for December 3, 2014:
 - E-News for December 3, 2014.
- b. Letter from Honourable Peter Bjornson, Minister of Education and Advanced Learning, re Community Schools Program.
- c. Letter from Naomi Kruse, Executive Director, Manitoba Association of Parent Councils, re Membership 2014-15.
- d. Electronic correspondence from The Manitoba School Boards Association for December 5, 2014:

- Memo from Janis Arnold, Board Development Consultant, re Single-day Registrations: Aboriginal Education Leadership Institute – January 16, February 27 and April 25, 2015.
- e. Electronic correspondence from The Manitoba School Boards Association for December 10, 2014:
 - Memo from Jennifer Esau, Administrative Assistant, re 2014-15 Association Datebook – Addendum,
 - Memo from Carolyn Duhamel, Executive Director, re Matters Arising during the 2014 School Trustee Elections,
 - Letter from Floyd Martens, President to Honourable Peter Bjornson, Minister of Education and Advanced Learning, re Thank you.
- f. Electronic correspondence from The Manitoba School Boards Association for December 11, 2014:
 - Letter from Floyd Martens, Executive Director, re January Regional Meetings 2015.
- g. Letter from Brian Fransen, Vice-Chair, Western School Division, re Nomination for MSBA Vice-President of Boards Under 6000.
- h. Electronic correspondence from The Manitoba School Boards Association for December 17, 2014:
 - Memo from Honourable Melanie Wight, Chair of the Healthy Child Committee of Cabinet and Minister of Children and Youth Opportunities, Honourable Peter Bjornson, Minister of Education and Advanced Learning, Honourable Kerri Irvin-Ross, Minister of Family Services and Minister of Housing and Community Development and Ken Klassen, Executive Director, Manitoba Association of School Superintendents, re Early Development Instrument,
 - Memo from Mary Hall, Director, Safe Schools Manitoba, re 2015 Manitoba Safe Schools Conference,
 - E-News for December 17, 2014,
 - Press Release from Borderland School Division.
- i. Education Manitoba Newsletter – Fall 2014.
- j. Christmas cards from Staff and Students of Chan Kagha Otina Dakota Wayawa Tipi School and Area 4 Office Staff.

MOTION #14-2015: That the correspondence be received.

Montgomery
Calvert
Carried

13.00 ADJOURNMENT

MOTION #15-2015: That the meeting be adjourned.

Sanderson
Carried

The meeting adjourned at 2:29 p.m. on Tuesday, January 13, 2015.