

Illustrator CS4

Keyboard Shortcuts

Viewing and Zooming

Action	Mac Shortcut	Win Shortcut
Fit in Window	Command + 0	Ctrl + 0
Actual size	Command + 1	Ctrl + 1
Temporarily toggle to Zoom In tool	Command + spacebar	Ctrl + spacebar
Temporarily toggle to Zoom Out tool	Command + Option + spacebar	Ctrl + Alt + spacebar
Temporarily toggle to Hand tool	Spacebar	Spacebar
Toggle between Preview and Outline view	Command + Y	Ctrl + Y
Show and Hide the Bounding Box	Command + Shift + B	Ctrl + Shift + B

Working with Color

Action	Mac Shortcut	Win Shortcut
Toggle between fill and stroke	X	X
Restore colors to defaults	D	D
Swap fill and stroke colors	Shift + X	Shift + X
Apply None	/ (forward slash)	slash
Replace a color in the swatches panel	Option + drag another swatch on top of current swatch	Alt + drag another swatch on top of current swatch

Access Kuler: Window > Extensions > Kuler or <http://kuler.adobe.com>

Working with Layers

Action	Mac Shortcut	Win Shortcut
Select all objects on the layer	Option-click layer name	Alt-click layer name
Show/hide all other currently visible layers	Option + click eye icon	Alt + click eye icon
Set Outline/Preview view for the selected layer	Command-click eye icon	Ctrl-click eye icon
Set Outline/Preview view for the all other layers	Command + Option-click eye icon	Ctrl + Alt-click eye icon
Lock/unlock all other layers	Option-click lock icon	Alt + click lock icon

Drawing and Editing

Action	Mac Shortcut	Win Shortcut
Temporarily toggle to last used selection tool (Selection, Direct Selection tool, or Group Selection tool)	Command	Ctrl
Drag a copy of a selected object using selection tool	Option	Alt
Constrain a shape	Shift-drag	Shift-drag
Draw a new shape from center	Option-drag	Alt-drag
Reposition shape while drawing	Spacebar-drag	Spacebar-drag
Draw a shape using the options dialog box	Click	Click
Increase or decrease number of sides (polygon), points (star), or spiral winds	press up/down arrow while dragging	press up/down arrow while dragging
Keep the sides of a star straight	Option-drag	Alt-drag
Keep the inner radius of a star constant	Begin dragging, then hold down Command	Begin dragging, then hold down Control
Set origin to center when using Free Transform tool	Option-drag a handle	Alt-drag a handle
Distort when using Free Transform tool	Begin dragging a handle, then hold down Command	Begin dragging a handle, then hold down Control
Set point of origin and display dialog box from Scale, Rotate, Reflect, or Shear tools	Option + click	Alt + click

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Working with the Pen tool

Action	Mac Shortcut	Win Shortcut
End a path	Command + click off of the path or Click on a tool in the toolbar	Ctrl + click off of the path or Click on a tool in the toolbar
Close a path	Click on starting point	Click on starting point
Convert a curve point to a corner point	Option + click	Alt + click
Convert a corner point to a curve point	Option + drag	Alt + drag

Using Panels

Action	Mac Shortcut	Win Shortcut
Show/Hide all panels	Tab	Tab
Show/Hide all panels except Toolbox and Control palette	Shift + Tab	Shift + Tab