Linda Steinman

100 Broadway Lane

New Parkland, CA, 91010

Dear Ms. Markesan,

This letter is being written on behalf of Northeastern 1st National People’s Bank. It is the formal notification that your position in their New Parkland Branch is being terminated due to lack of work. This is effective your last day of work, which was September 5th, 2014.

You made it known in your last meet with Human Resources that you were aware of company policy. If there are three write-ups in a one year period, your performance would be carefully reviewed and termination was a possibility.

You have demonstrated an unfortunate lack of productivity in your capacity as Account Executive. We have received four customer complaints about your account management failures. Your manager has received multiple complaints from other employees who are uncomfortable working with you. Your last offense is going to cost the bank an undisclosed amount to settle a sexual harassment lawsuit.

You have shown a complete disregard for Northeaster’s reputation, its customers and your coworkers, creating an extremely hostile environment. And this has been a practice since you joined Northeastern in 2011. You have shown no apparent desire to change things. This is unacceptable.

Your last pay check will be sent to you by FedEx by the end of business day, September 13, 2014.

Best regards,

Linda Steinman, Esq.