**Name of Landlord / Letting Agency**
**Address Line 1
County**
**Postcode**
**Day/month/Year (In Full)**
Dear **landlords' name / letting agency**,
I hereby give notice to terminate my tenancy at **address of your rented property, address line 2, town, county, postcode**.
I am here by sending **landlords' name / letting agency** an advanced notice of 28 days’ notice, in accordance with my rental agreement.
The last day of my tenancy will be the **Day/Month/Year (In Full)**. I request the right to be present during inspection of the premises for damages. To the best of my knowledge the current state of the property matches the initial inventory and description when I entered into the rental agreement with you on the **Day/Month/Year (In Full)**. I have time stamped images taken from the start of the tenancy to corroborate that no damage has occurred to the property during the duration of my tenancy. Fair wear and tear may not be deducted from my deposit amount of £**amount**.
I shall advise **landlords' name / letting agency** of my forwarding address when this has been confirmed **or insert if known**.
Pursuant to the terms of my rental agreement, please return my security deposit within 14 days of the end of my tenancy agreement on the **day/month/year (in full)**.

Thank you.

**Your Current Rental Address**