

RECEIPT NO.

**MODEL FORM OF RECEIPT FOR AN INDIVIDUAL DONATION**

Receipt		
The donor should insert their <b>name</b> here	I,	
The donor should insert their <b>address</b> here	of	
The health service body <sup>1</sup> , or its representative, should insert the body's title here	give to	
The health service body, or its representative, should insert the relevant charity's <sup>2</sup> name	As the trustee(s) of the	
	The sum of £	For the general purposes of that charity
If the donor has a specific application in mind they can insert appropriate wording here: <b>this is optional</b> , but may help the trustee(s) in allocating the donation to an appropriate designated fund	Without imposing any trust it is my wish that my donation should be used to:	
	Donor's signature:	
	Date:	
	Name of receiving member of health service body's staff:	

<sup>1</sup> This may be the name of the NHS Trust/ Primary Care Trust/ Foundation Trust or other corporate trustee or may be "Trustees for .... Trust" appointed under paragraph 10, schedule 4 of the **NHS Act 2006** or under (in the case of Foundation Trusts) section 51 of the **NHS Act 2006**

<sup>2</sup> This will either be the name of the general purpose charity within the NHS body's group registration or the name of one of the special purpose charities: it should not be the name of a designated fund.