4256 Masonic Hill Road,  
Russellville, AR 72801  
  
October 8, 2012  
  
Erin Heinz  
420 West 70th Street,  
New York, NY 10023  
  
Dear Ms. Erin Heinz,  
  
This is to request you to kindly vacate the apartment, 420 West 70th Street, New York. I, Irving Rafael, have decided to offer the property for sale and hence wish to seek your cooperation.  
  
Please consider this as my final request. If you fail to vacate the property within a period of 30 working days, I will have to begin an eviction proceeding against you. Kindly cooperate.  
  
Sincerely,  
  
(Signature)  
  
Mr. Irving Rafael