

*Chapter Outline Sample*  
*The following is offered as a sample of a Chapter Outline*

Each level of the outline should be parallel to the sub details that follow them. (see the red lines)

Chapter Title

- I. Section Title
  - A. **Red** Bold Words within each section
    - 1. Sub Detail about A (above) there are numerous important factors underneath each Red Bold words within the section. Paraphrase these and just provide main points to help you remember main points.
    - 2. Sub Detail about A (above) – an additional sub detail that you consider to be important
      - a. Sub Detail about 2 – This is an additional paraphrased detail about item 2 (above).
      - b. You can have several sub details such as this, depending on what you consider to be main ideas or important factors that you want to remember or describe.
  - B. Additional **Red** Bold Word within the same section
    - 1. Sub Detail about B (above)
    - 2. Sub Detail
      - a. Sub Detail about 2
        - (1). Sub Detail about a. (above)
    - 3. Sub Detail about B.
    - 4. Sub Detail about B.
      - a. Sub Detail about 4.
      - b. Sub Detail about 4
        - (1). Sub Detail about b.
  - C. Additional Detail within I.
- II. Section 2 Title
  - A. **Red** Bold Words within each section
    - 1. Sub Detail about A (above) there are numerous important factors underneath each Red Bold words within the section. Paraphrase these and just provide main points to help you remember main points.
    - 2. Sub Detail about A (above) – an additional sub detail that you consider to be important
      - a. Sub Detail about 2 – This is an additional paraphrased detail about item 2 (above).
      - b. You can have several sub details such as this, depending on what you consider to be main ideas or important factors that you want to remember or describe.
  - B. Additional **Red** Bold Word within the same section
    - 1. Sub Detail about B (above)
    - 2. Sub Detail
      - a. Sub Detail about 2
        - (1). Sub Detail about a. (above)
    - 3. Sub Detail about B.
    - 4. Sub Detail about B.
      - a. Sub Detail about 4.
      - b. Sub Detail about 4
        - (1). Sub Detail about b.
  - C. Additional Detail within I.
- III. Section 3 Title
  - A. **Red** Bold Words within each section
    - 1. Sub Detail about A (above) there are numerous important factors underneath each Red Bold words within the section. Paraphrase these and just provide main points to help you remember main points.
    - 2. Sub Detail about A (above) – an additional sub detail that you consider to be important
      - a. Sub Detail about 2 – This is an additional paraphrased detail about item 2 (above).
      - b. You can have several sub details such as this, depending on what you consider to be main ideas or important factors that you want to remember or describe.
  - B. Additional **Red** Bold Word within the same section

*Chapter Outline Sample*  
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1. Sub Detail about B (above)
  2. Sub Detail
    - a. Sub Detail about 2
      - (1). Sub Detail about a. (above)
  3. Sub Detail about B.
  4. Sub Detail about B.
    - a. Sub Detail about 4.
    - b. Sub Detail about 4
      - (1). Sub Detail about b.
- IV. Section 4 Title
- A. **Red** Bold Words within each section
    1. Sub Detail about A (above) there are numerous important factors underneath each Red Bold words within the section. Paraphrase these and just provide main points to help you remember main points.
    2. Sub Detail about A (above) – an additional sub detail that you consider to be important
      - a. Sub Detail about 2 – This is an additional paraphrased detail about item 2 (above).
      - b. You can have several sub details such as this, depending on what you consider to be main ideas or important factors that you want to remember or describe.
  - B. Additional **Red** Bold Word within the same section
    1. Sub Detail about B (above)
    2. Sub Detail
      - a. Sub Detail about 2
        - (1). Sub Detail about a. (above)
    3. Sub Detail about B.
    4. Sub Detail about B.
      - a. Sub Detail about 4.
      - b. Sub Detail about 4
        - (1). Sub Detail about b.
- V. Section 5 Title – Continue the same format throughout the sections of the Chapter.