Date (dd/mm/yyyy): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Tenant's Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
Address of Rental Unit:  
\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
  
This notice is to inform you that your tenancy will be terminated in 30 THIRTY days from the date of service of this notice.  
  
You are required to vacate the premises and remove all your possessions from the premises by this date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_. All keys to the premises are be to returned upon your move out.  
  
All rent and bills for the premises will be payable until the termination date.

**PROOF OF SERVICE**

I, the undersigned, being at least 18 years of age, declare under penalty of perjury that I served the above notice, of which this is a true copy, on the following tenant(s) in possession in the manner(s) indicated below:  
  
[     ] On \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, I handed the notice to the tenant(s) personally.  
  
[     ] On \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, after attempting personal service, I handed the notice to a person of suitable age and discretion at the residence/business of the tenant(s), AND I deposited a true copy in the [Name of Your Postal Service], in a sealed envelope with postage fully prepaid, addressed to the tenant(s) at his/her/their place of residence.  
  
[     ] On \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, after attempting service in both manners described above I placed the notice in a conspicuous place at the residence of the tenant(s) AND I deposited a true copy in the [Name of Your Postal Service] in a sealed envelope with postage fully prepaid, addressed to the tenant(s) at his/her/their place of residence.

- See more at: http://www.propertydo.com/30-day-notice-to-vacate.html#sthash.txJ58seS.dpuf