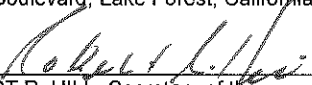


I hereby certify that the following agenda was posted at least 72 hours prior to the time of the meeting so noticed below at 24251 Los Alisos Boulevard, Lake Forest, California.


ROBERT R. HILL, Secretary of the
El Toro Water District and the Board of
Directors thereof

AGENDA

EL TORO WATER DISTRICT REGULAR MEETING OF THE BOARD OF DIRECTORS

**November 24, 2015
7:30 a.m.**

CALL MEETING TO ORDER – President Goldman

PLEDGE OF ALLEGIANCE – Director Adjarian

ORAL COMMUNICATIONS/PUBLIC COMMENTS

Members of the public may address the Board at this time or they may reserve this opportunity with regard to an item on the agenda, until said item is discussed by the Board. Comments on other items will be heard at the time set aside for "DIRECTORS COMMENTS/NON-AGENDA ITEMS." The public will identify themselves when called on and limit their comments to three minutes.

ITEMS RECEIVED TOO LATE TO BE AGENDIZED

Determine need and take action to agendize items(s) which arose subsequent to the posting of the Agenda. (ROLL CALL VOTE: Adoption of this recommendation requires a two-thirds vote of the Board members present, or, if less than two-thirds of the Board members are present, a unanimous vote of those members present.)

PRESENTATION OF AWARDS, RECOGNITIONS AND INTRODUCTIONS

a. Service Awards

No acknowledgement this month.

b. Continuing Education & Training, Degree and Certification Program
acknowledgement

No acknowledgement this month.

- c. Special District/Employee Association/Community Award Acknowledgement and Employee Special Recognition

No acknowledgement this month.

CONSENT CALENDAR

(All matters under the Consent Calendar will be approved by one motion unless a Board member or a member of the public requests separate action or discussion on a specific item)

1. Approval of Minutes (Minutes Included)

Approve minutes of the October 22, 2015 Board of Directors meeting.

2. Attendance at Conferences and Meetings

Consider approving Directors Goldman, Kahn, Vergara, Adjarian, Monin, and General Manager Bob Hill to attend the CASA Winter Conference being held January 20-22, 2016 in Palm Springs, California.

APPROVAL OF ITEMS RECOMMENDED FOR APPROVAL BY THE ENGINEERING, FINANCE/INSURANCE (FIC) AND PLAN ADMINISTRATOR COMMITTEES: (Reference Material for the Action and Informational Items is included in the agenda package for the November 23, 2015 Engineering/FIC Committee Meeting)

- a. Consider approving the minutes for the October 20, 2015 Engineering and Finance/Insurance meeting
- b. Consider accepting and filing the 2014/15 Annual Audit Report as presented by the PUN Group
- c. Consider authorizing the District's General Manager to issue a change order to the existing construction contract with Trautwein Construction in the amount of \$400,000 for construction of recycled water retrofits at identified recycled water use sites
- d. Consider approving, ratify and confirm payment of those bills set forth in the schedule of bills for consideration dated November 23, 2015 and receive and file financial statements through October 31, 2015
- e. Consider approving increasing the Transmission and Distribution Crew by one full time position, effective January 1, 2016
- f. Consider granting the District's General Manager a Performance Merit Award and/or a base salary increase as the Board may deem appropriate

ENGINEERING AND FINANCE/INSURANCE COMMITTEE (FIC) GENERAL INFORMATION ITEMS TO BE RECEIVED AND FILED

- g. El Toro Water District Capital Project Status Report
- h. Engineering Items Discussed at Various Conferences and Meetings
- i. Receive and File the Quarterly Review of the Pension Plan Performance
- j. Receive and File the Tiered Water Usage and Revenue Tracking
- k. Receive and File the Staff's evaluation of converting CII Customers from a Uniform Rate to a Water Budget Based Tiered Rate Structure

APPROVAL OF ITEMS REMOVED FROM TODAY'S CONSENT CALENDAR

The Board will discuss items removed from today's Consent Calendar requiring further discussion.

Recommended Action: The Board will be requested to approve the items removed from today's consent Calendar.

DIRECTOR/COMMITTEE REPORTING

- 3. **Director Reports for Meetings Attended** (Oral Report)

GENERAL MANAGER ACTION ITEMS

There are no action items.

GENERAL MANAGER INFORMATION ITEMS

- 4. **General Manager's Monthly Report** (Report Included)

Staff will review and comment on the General Manager's Monthly Report.

- 5. **State Emergency Drought Regulations** (Reference Material Included)

Staff will review and comment on mandated monthly reporting and the cumulative actual water production reduction compared to the State's imposed 24% reduction for the period 6/1/15 – 2/28/16.

- 6. **Scheduling of ETWD's Board of Director's Scheduled Meetings for Calendar Year 2016** (Reference Material Included)

Staff will review and comment on the various conferences and meetings for calendar year 2016 that might conflict with the Board of Director's scheduled 2016 Meetings to determine whether they wish to make modifications to the current schedule. The Board Meetings are held the fourth Thursday of each month at 7:30 a.m. and the Finance and Insurance Committee meets the Tuesday prior to the fourth Thursday at 7:30 a.m.

Should the Board elect to change the time and/or date of a meeting, they will be requested to adopt a resolution at the December 17, 2015 Board meeting establishing the place, time and date for scheduled Board meetings for calendar year 2016.

7. **Legislative Reports** (Reference Material Included)

Staff will review and comment on the Legislative materials.

8. **Public Education and Outreach/Water Conservation Report** (Reference Materials Included)

9. **SOCWA Reports** (Reference Material Included)

- a. SOCWA Board Meeting – November 5, 2015
- b. SOCWA Executive Committee – November 10, 2015 - Canceled
- c. SOCWA Engineering Committee Meeting – November 12, 2015
- d. SOCWA Cost Allocation Workshop – November 12, 2015

10. **Municipal Water District Of Orange County (MWDOC) Report**
(Reference Material Included)

- a. MWDOC Planning & Operations Committee – November 2, 2015
- b. MWDOC/MET Directors Meeting – November 4, 2015
- c. MWDOC Elected Officials Meeting – November 5, 2015
- d. MWDOC Administration & Finance Committee – November 12, 2015
- e. MWDOC Board of Directors Meeting – November 18, 2015
- f. MWDOC Member Agency Manager's Meeting – November 19, 2015

11. **Local Agency Formation Commission (LAFCO) Report**

- a. Report of the LAFCO meeting of November 18, 2015

12. **South Orange County Watershed Management Area (SOCWMA) Management and/or Executive Committee Report**

- a. Report on the SOCWMA Management Committee Meeting – November 2, 2015 - Canceled
- b. Report on the SOCWMA Executive Committee Meeting – November 19, 2015

13. ISDOC Executive Committee (Reference Material Included)

- a. Report on the November 3, 2015 ISDOC Executive Committee meeting

14. WACO Meetings (Reference Material Included)

- A. Report on the November 6, 2015 WACO Planning Meeting
- b. Report on the November 17, 2015 WACO Meeting

15. City Coordination Efforts

No meeting this month.

COMMITTEE AND GENERAL INFORMATION

16. Dates to Remember for November/December 2015 (Reference Material Included)

17. Carry-Over Pending Matters

There are no carry over matters.

DIRECTOR COMMENTS/NON-AGENDA ITEMS

ATTORNEY REPORT

CLOSED SESSION

At this time the Board will go into Closed Session as follows:

- 1. In accordance with Government Code Section 54956.9 (a) to consult with legal counsel regarding Existing Litigation: Peter Cuthbert vs. DayTripper Tours; City of Lake Forest, El Toro Water District-San Diego Superior Court - Case No. 37-2012-00099780-CU-PO-CTL.
- 2. To conduct the General Manager's annual performance evaluation pursuant to Government Code Section 54957 (b) (1).

REGULAR SESSION

REPORT ON CLOSED SESSION (Legal Counsel)

Mr. Granito will provide an oral report on the Closed Session.

18. GENERAL MANAGER COMPENSATION

Board Action: The District's Board of Directors will discuss and consider granting the District's General Manager a compensation increase in the amount and form as determined by the Board.

OPEN/REGULAR SESSION

REPORT ON CLOSED SESSION (General Counsel)

Mr. Granito will provide an oral report on today's Closed Session.

ADJOURNMENT

Recommended Board Action: The Board will be requested to take action adjourning today's Board meeting to **Thursday, December 17, 2015 at 7:30 a.m.** at the El Toro Water District, 24251 Los Alisos Boulevard, Lake Forest, California.

The agenda material for this meeting is available to the public at the District's Administrative Office, which is located at 24251 Los Alisos Blvd., Lake Forest, Ca. 92630. If any additional material related to an open session agenda item is distributed to all or a majority of the board of directors after this agenda is posted, such material will be made available for immediate public inspection at the same location.

Request for Disability-Related Modifications or Accommodations

If you require any disability-related accommodation, including auxiliary aids or services, in order to participate in this public meeting, please telephone the District's Recording Secretary, Polly Welsch at (949) 837-7050, extension 225 at least forty-eight (48) hours prior to said meeting. If you prefer, your request may be submitted in writing to El Toro Water District, P.O. Box 4000, Laguna Hills, California 92654, Attention: Polly Welsch.