DANSVILLE CENTRAL SCHOOL
BOARD OF EDUCATION MEETING
Tuesday, July 1, 2014
7:00 p.m.

Primary School Cafeteria

AGENDA – ORGANIZATIONAL MEETING

I. Meeting called to order by former president – roll call and pledge of allegiance

A. Oath of Office for new board members **Brian Applin, Matthew Crane**

II. Election of Officers

A. Nomination/election of president for 2014-15 (see enclosed resolution)
B. Nomination/election of vice-president for 2014-15 (see enclosed resolution)
C. Oath of office for president and vice-president

III. Annual Appointment of:

District Clerk:	Vaune Crawford
District Treasurer (to be bonded for $1,000,000):	Christine Atwell
Deputy Treasurer (to be bonded for $1,000,000):	Vaune Crawford
Tax Collector (to be bonded for $1,000,000):	GVEP
District Student Activity Treasurer; (to be bonded for $1,000,000):	Christine Atwell
Accounts Payable Clerk (to be bonded for $1,000,000):	Christine Atwell
Payroll Clerk (to be bonded for $1,000,000):	Kerry Murray
Internal Claims Auditor (to be bonded for $100,000):	Brenda Stauber (salary-$3,254.35)
Attendance Officers:	High School – Tina Arend Elem. School – Elizabeth Barron Primary School – Wendy Luckenbach
School Physician(s):	Stony Brook Pediatrics Dr. David Breen
School Attorney(s):	Ferrara, Fiorenza, Larrison, Barrett & Reitz, PC John Vogel GVEP Labor Relations
External Auditor:	Raymond Wager, CPA, PC (5 yrs 2015-16)
Internal Auditor:	Freed, Maxick,CPA's PC
Records Management/Access Officers:	Joanne Greene
Purchasing Agent:	Joanne Greene
Title IX Compliance Officers:	Paul J. Alioto and Barb Pamper
Worker's Compensation Representative:	Joanne Greene
Sexual Harassment Compliance Officers:	Paul J. Alioto and Barb Pamper
Asbestos Designee:	Jeff Hayes
Health and Safety Coordinator:	School Resource Officer
Free & Reduced Lunch Review Officer:	Phil Levey
Free & Reduced Lunch Appeals Officer:	Paul J. Alioto

Transportation Safety Officer: ($20 per hour)	William Cramer
Medicaid Claim Processing	Dana Henry
Bullying Prevention Coordinator	Tom Frazier
Dignity for All Students Act Coordinator	Tom Frazier
Dignity for All Students Act Compliance Officer	Paul Alioto

IV. Recommended Actions for 2014-15:

A. Establish depositories for school accounts:
   Five Star Bank Community Bank Key Bank
   JP MorganChase Citizens Bank
B. Designate official Newspaper(s): Genesee Country Express, Hornell Evening Tribune
C. Designate official Radio Station: WDNY FM/AM
D. Resolution to establish regular meeting dates, time, and place; adopt BOE Calendar (enclosures)
E. Authorize superintendent to certify payroll, make budget transfers up to $1,500., approve attendance of staff at conferences, and approve grant applications: Paul J. Alioto, Supt.
F. Authorize signing of checks: Christine Atwell and Vaune Crawford
G. Establishment of Petty Cash Funds ($50.00 each) and Fund Treasurers:
   High School – Brenda Stauber; Elementary School – Elizabeth Barron;
   Primary School – Wendy Luckenbach; Special Education – Dana Henry;
   District Office – Jamie Mackey
H. Establishment of Start-up Cash Funds
   For cafeteria under the direction of Food Service Director - $127.50
I. Establishment of Co-Curricular Treasurers:
   Primary School – Carrie Griswold ($350)
   Elementary School – Elizabeth Barron ($500)
   High School – Dianne Daniel ($700)
J. Appointments for other district positions:
   High School Budget Manager ($750): Brenda Stauber
   Elementary School Budget Manager ($500): Elizabeth Barron
   Primary School Budget Manager ($500): Wendy Luckenbach
   Athletic & Cafeteria Budget Manager ($500) Deanne Smith
K. Appointment of Timothy R. McGill, Inc. for bond counsel
L. Readoption of District Policies, Administrative Regulations and Job Descriptions
M. Establishment of mileage reimbursement for 2014-15 at the IRS rate (currently 56¢ per mile from July 1, 2014 – December 31, 2014)
N. Adopt annual substitute rates of pay per recommendation (enclosure)
O. School Breakfast & Lunch Prices for 2014-2015 (enclosure)
P. Appointment of CSE and CPSE Committee Membership for 2014-2015 (enclosure)
Q. State approved Impartial Hearing Officer list
R. Approval to continue our Pupil Benefits Student Accident Insurance Plan
S. Approval of 12 month employee holiday schedule (enclosure) **14 days**
T. Appointment of Tompkins Insurance as the district insurance broker and approval of bonding of each employee for $100,000 (unless otherwise already noted)
U. Authorization of Community Advisory Committees: Facilities, Transportation, Athletic, Safety, Policy and Finance for 2014-15
V. Authorization of Audit Committee (including membership of Clayton Harris, Tim Wolfanger and Mary Ann Holden) for 2014-15
W. Authorization of membership in Genesee Valley School Boards Association, NYS School Boards Association and Rural Schools Association of NYS and appointment of appropriate representation
   GV School Boards Association Representative:_____

Rural Schools Association Representative: _____
Further authorization for board members to attend conferences and conventions with appropriate expenses to be paid by the District

X. Authorization for Superintendent of Schools to approve appointments of certified staff and classified staff until Board action is taken at its next meeting
Y. Authorization for the Board President, Superintendent of Schools, and District Clerk to execute and sign contracts for health services between the Dansville Central School District and other local districts for the 2014-15 school year
Z. Set Driver Education Tuition Rate for 2014-15 school year - $250.00 per student
AA. Approve Omni Group to serve as a third party administrator of Tax Sheltered Annuity Funds for employees
BB. Authorization of Superintendent to sign BOCES – Coser forms
CC. Approval of District Technology Plan