**Thank You Letter While Leaving a Company**

7th Aug 2010.

Members of Staff,

Dubey Electronics,

Kandla,

Mumbai.

Dear Friends,

Hi all, after deep thought and serious consideration, I have decided to put an end to my work tenure at this company. This company has surely given me lot of benefits and the most valuable among them being amazing colleagues like you. I would like to convey my thanks to all of you by writing this letter for being so amazing.
I believe this may reach you as a surprise but I have decided to work at the MNC Videocon Electronics, the job commencing on the 21st August. It has always been my dream to work in a Multi National Company and now that I have a great offer to make my dream come true, I would like to work there. I would like to handover my work prior to my resignation

You guys have been truly supportive and your assistance has helped me start my career. Wish you great success in future.

Thank you again,

Gopi Kiran.