

# Prospective Approval of Research Project Proposal and Timeline



The Royal Australian  
and New Zealand  
College of Obstetricians  
and Gynaecologists  
*Excellence in Women's Health*

Trainee Details		ID Number
Surname		Given name/s
<input type="checkbox"/> CGO	<input type="checkbox"/> CMFM	<input type="checkbox"/> COGU
<input type="checkbox"/> CREI	<input type="checkbox"/> CU	

Title of Research Project

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Name and Title of Principal Research Supervisor

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The Role and Involvement of the Trainee in the Research Project

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Location / Site at which Research is being conducted

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Aims and Hypothesis of Research Project

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Project Summary including Research Methods, Study Design, Selection Criteria, Data Collection and Statistical Analysis

(attach additional sheets if required)

## Research Project Timeline

The purpose of the Research Project Timeline is to provide trainees with a platform on which to receive useful insights and feedback on their planned progress and research direction and identify and remedy any foreseeable difficulties that may impede successful completion of the research project.

The timeline must give a DETAILED DESCRIPTION of when the following aspects of the research project will be conducted over the course of the training program.

- data collection
- statistical analysis
- report drafting and editing
- report submissions

A draft research project proposal, including timelines, must be submitted with the first six-month training documentation within the approved timeframe for submission of training documentation.

A detailed research project proposal with institutional ethics approval, if necessary, must be submitted at the end of the first 46 weeks of training within the approved timeframe for submission of training documentation.

Progress reports must be submitted with training documentation at 69 and 92 weeks.

The research project must be submitted no later than two (2) years after satisfactory completion of the clinical component of the subspecialty training program and must be assessed as satisfactory with three (3) years of satisfactory completion of the clinical training component of the subspecialty training program or the candidate will be recommenced for removal from the training program.

### Proposed Timeline

Expected Completion Date	Tasks to be Completed

Trainee Signature .....

Date .....

I have discussed the Research Project Proposal and Timeline with the Trainee ☐ (please tick)

Research Project Mentor/Supervisor ..... Date .....

Submit Research Project Proposal and Timeline form  
with first six-month Training Assessment Record (TAR)  
to Subspecialties Services via

Fax +61 3 9412 2956 or email [kgilliam@rancog.edu.au](mailto:kgilliam@rancog.edu.au)

Approval by Chair of Relevant Subspecialty

Research Project and Timeline ☐ Approved

Research Project and Timeline ☐ Not Approved

Name .....

Signature ..... Date .....