**Job Invitation Letter**

To:

Rebecca Winter,

156, High Street,

Bristol.

30th January, '07.

Dear Ms. Winter,

On behalf of (Global Software Systems), let me congratulate you on being selected for the position of (Project Manager) in our company.

I hereby invite you to join our company and wish you the very best for your new role here.

For any clarifications or doubts, please feel free to contact me.

With Best Wishes,

Sincerely,

(Anne White)

(Manager-HR)

(Global Software Systems)