# LETTER ON REVIEW OF SUSPENSION

Dear NAME

**Review of Suspension**

I am writing to confirm that I have reviewed your suspension and as the investigation is ongoing, I have decided to continue the suspension. I shall review the suspension again in 10 working days.

If you are a member of a trades union, I recommend that you seek their advice and support if you have not already done so.

You may also be able to obtain support from the Teachers’ Support Network, who can be contacted on [England: 08000 562561] [Wales: 08000 885088]. [INSERT DETAILS OF ANY LOCAL COUSELLING OR SUPPORT SERVICES AVAILABLE TO SCHOOL STAFF].

Yours sincerely

**NAME**

**Chair of Governors**

cc. Investigating Manager

[Trade Union Representative]