

**Enterprise Rent-A-Car
Valencia College Contract #09/10-11
Business Rental Agreement (Including Insurance)**

- *Please read carefully as this document includes contract details on end-user responsibilities as well as the price page*
- *All references to Valencia Community College, now Valencia College, pertains to the University of Florida (UF) as well*
- *Please direct any further questions about this contract or its usage by UF to Travel Services, Brett Wallen (352)392-1245 or email bwallen@ufl.edu*

1. SCOPE OF WORK

- 1.1. Enterprise will provide at no additional charge, pick up at any Valencia Community College facility or any Valencia employees home at no charge. Pick up service can be arranged at the time of reservation. Upon return of the vehicle, Enterprise will provide courtesy transportation back to the employee's home or office.

Enterprise will have delivery available at select locations. A number of factors will need to be considered prior to setting up a delivery situation with a facility. The ability to secure the vehicle, the proximity of the Enterprise location and the facility, as well as the availability of parking at the facility, will need to be considered on a case by case basis. Enterprise will make best efforts to fully meet the needs of Valencia Community College in relation to the delivery and collection of vehicles.

- a. Drop off charges:** Enterprise will not charge a fee to either pick up a Valencia Community College employee or to deliver a vehicle to a Valencia Community College facility.
- b. Refueling Charges:** Enterprise offers our renters several refueling options. Refueling rates vary by location, and the option selected. Travelers may choose one of the following:

Option A. Prepay at all Enterprise airport locations: At the time of rental pickup, renters may purchase a full tank of gas at competitive industry pre-purchase fuel prices.

*This is referred to as the Fuel Service Option.

Option B. We—Enterprise – refuel: The renter will be charged the refueling rate based on current full-service, per-gallon pricing, plus a fee not to exceed 50 percent.

Option C. You refuel: The renter replaces all gallons used before returning the vehicle to avoid all refueling charges.

- c. Additional Driver Fee:** Enterprise will not charge an additional driver fee to Valencia Community College employees, their associates, spouses or domestic partners.
- d. In State Travel and Mileage:** Valencia will receive unlimited mileage on all vehicles for both daily and weekly rates. Monthly rates will be capped at 2500 free miles per month. \$.20 will be charged per additional mile
- e. Out of State Travel:** Vehicles can be driven within the Continental United States.

Mileage requirements (out of state): Valencia will receive unlimited mileage on all vehicles for both daily and weekly rates when renting a vehicle in Florida and traveling to Georgia, Alabama, Mississippi, South Carolina and North Carolina. Monthly rates will be capped at 2500 free miles per month. \$.20 will be charged per additional mile. Rentals that travel from Florida to additional states is allowed, however, rentals will be capped at 200 free miles per day, 1400 per week, 2500 per month. Additional mileage is charged at \$.20 per mile.

- f. Roadside Assistance:** Valencia travelers can enjoy piece of mind while driving in an Enterprise vehicle. Enterprise has over 6,500 locations in the US and Canada. We are located within 15 minutes of 90% of the US population. If a customer has an accident or breakdown in the vehicle, we instruct

them to contact the office in which they rented from, if the incident/breakdown is within normal business hours. Outside of normal business hours, they can contact the after hour's roadside assistance department facilitated by nationally recognized American Automobile Association (AAA) and Canadian Automobile Association (CAA).

- g. Replacement Vehicles:** The renting location should be contacted in the event a need for a replacement vehicle arises. The renting location will contact the closest location to the renter to make arrangements for a replacement vehicle.
- h. Reservation Services:** Reservations can be made one of several ways:
 - Through a Travel Agency
 - Call the local Enterprise location directly and refer to your Valencia Community College Business Rental Account Number.
 - Call National Reservations (1-800-RENT-A-CAR) and refer to your Valencia Community College Business Rental Account Number.
 - Book online at the Enterprise website (www.enterprise.com) using your Valencia Community College Account Number.
 - Create a customized e-link for online reservations.
- i. Internet Options:** Reservations can be booked online at www.enterprise.com, or by creating a customized e-link for online reservations. Enterprise can create a customized internal web link for your intranet or secured web site, free of charge. This will enable your employees to efficiently make their reservations and view your travel policy at the same time. An icon would be placed on your intranet site and any employee may log on to the Valencia Community College dedicated reservation screen just by clicking the icon. This system guarantees contracted rates, a secure connection, and gives Valencia Community College the option to enter special messages to their employees.
- j. One Way Rentals:** One Way rentals are available. In most cases vehicles may be driven from one location to another within the state of Florida at no charge.
- k. Lead time required to request multiple vehicles or special vehicles such as cargo vans or SUV's:** In most cases, booking one vehicle requires little to no lead time. In the case of multiple vehicles, or specialty vehicles (Luxury, Pick-up Trucks, Cargo Vans, Minivans, or SUV's) being required, we suggest a minimum of 24 hours notice. It is suggested when booking specialty vehicles or multiple vehicles that rentals be reserved by calling the Enterprise location directly. GPS units are available at airport locations. The cost is \$10.95/day.

1.2. Contact Information

<p>Company's Contact: Enterprise Leasing Company of Orlando, LLC. 5442 Hoffner Avenue Orlando, FL 32812</p> <ul style="list-style-type: none"> ➤ Ms. Denise Berthiaume Business Rental Sales Executive Denise.M.Berthiaume@erac.com Phone: 407-770-2971 Fax: 866-204-6300 ➤ Mr. Nathan Prior Business Rental Sales Director Nathan.A.Prior@erac.com Phone: 407-447-3442 Fax: 407-447-1437 	<p>Contract Administrator: Valencia Community College 1800 S Kirkman Road Orlando, FL 32811</p> <p>Mr. Ed Ames Director Procurement Services (MC 4-42) eames@valenciacc.edu Phone: 407 582 5528 Fax: 407 582 1209</p>
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1.3. Use of the Valencia Contract by other Governmental Agencies

At the option of the Firm, the use of this contract may be extended to other governmental agencies, including the State of Florida, its agencies, political subdivisions, other colleges, counties, and cities.

Each governmental agency allowed by the Firm to use this contract shall do so independent of any other governmental entity. Each agency shall be responsible for its own purchases and shall be liable only for goods or services ordered, received and accepted.

A. Procedure

To utilize the Valencia/Enterprise Contract, each agency will need to contact Ms. Denise Berthiaume at: 407-770-2971, or via e-mail at Denise.M.Berthiaume@erac.com to establish an account under the Valencia contract umbrella. Once your agency has an account, you will receive the rates and other benefits of the contract.

Ms. Berthiaume is also the point of contact for any assistance that you may need with any of the Florida Enterprise branch rental offices.

2. INSURANCE COVERAGE PROVIDED WITH BUSINESS RENTALS

2.1 Damage Waiver (DW):

Damage waiver covers from \$1.00 up to and including the cost of the vehicle. Enterprise waives the renter's responsibility for loss of, or damage to, the rental vehicle (Including but not limited to towing, storage, loss of use, administrative fees and/or diminishment of value) subject to the terms and conditions of the rental agreement and applicable laws. DW is not insurance. This product protects the vehicle 100%, bumper to bumper, for any physical damage. There is no deductible to pay, no claim to file, and no hassle. Without having to file a claim, the renter will not have a collision loss reflected on their record. Therefore, they won't have to worry about paying higher premiums on their policy.

2.2 Liability:

The dollar amount of coverage in each category provided:

Bodily Injury:	\$100,000 per individual
Bodily Injury:	\$300,000 per accident
Property Damage:	\$50,000
Comprehensive:	Non Deductible
Collision:	Non Deductible

2.3 The College shall have the right and privilege to allow additional employees of Valencia Community College to use the rented vehicle, provided, that the employee is a duly licensed driver. Any such employee granted such permission shall be entitled to receive all insurance and other benefits of the rental agreement. Valencia Community College will verify that such employee does indeed have a valid driver's license.

The coverage will include the loss of the use of the vehicle as well as repairs. When coverage includes Damage Waiver loss of use is not charged to the renter.

Additional Liability limits are available at an additional cost if Valencia sees the need to increase its' liability coverage.

3. PRICING: Business Rentals with Insurance

Category	CARS		RATE		
	Pictures	Make and Models	Daily	Weekly	Monthly
Economy / Subcompact		Chevy Aveo or similar	\$26.00	\$154.00	\$635.00
Compact		Nissan Versa, Toyota Yaris or similar	\$28.00	\$175.00	\$680.00
Intermediate		Pontiac G5, Nissan Sentra, Toyota Corolla or similar	\$29.00	\$180.00	\$760.00
Standard		Chevy Malibu, Ford Fusion or similar	\$30.00	\$185.00	\$790.00
Full Size		Chevy Impala, Nissan Altima, Dodge Charger or similar	\$33.00	\$190.00	\$850.00
Premium		Nissan Maxima, Toyota Avalon or similar	\$56.00	\$336.00	\$995.00
Luxury		Cadillac DTS, Lincoln Towncar or similar	\$72.00	\$400.00	\$1200.00
Minivan		Chrysler Town and Country, Dodge Grand Caravan or similar	\$42.00	\$248.00	\$990.00
Standard Sport Utility (medium)		Chevy Trailblazer, Jeep Grand Cherokee, or similar	\$65.00	\$390.00	\$1300.00
Sport Utility (large)		GMC Yukon, Chevy Tahoe, Ford Expedition, or similar	\$85.00	\$450.00	\$1600.00
Pick Up (large)		Chevy Silverado, Ford F150, or similar	\$60.00	\$346.00	\$1050.00
Cargo Van		GM Express, Ford Econoline or similar	\$47.00	\$246.00	\$990.00
*Hybrid		Toyota Prius, Toyota Camry	\$38.00	\$215.00	\$924.00
**15 Passenger Van		Chevrolet Express, Ford Econoline or similar	\$99.00	\$594.00	\$1980.00

Rates Include Collision Damage Waiver (\$1-Total Loss) and Supplemental Liability Protection (Split Limits \$100/\$300/\$50).

Rates include unlimited mileage within the State of Florida and neighboring states. The lone exception is on all monthly rentals there is a cap of 2500 free miles per: * Hybrid vehicles are subject to the availability at the renting branch and are not available at all locations.

**15 passenger vans are subject to availability at the renting branch and are not available in all states. Additional miles are charged at \$.20 per mile