



CITY OF
WILLISTON
FLORIDA

50 N.W. Main ST. • P.O. Drawer 160 • Williston, Florida 32696-0160
Phone (352) 528-3060 • Fax (352) 528-2877

PURCHASE ORDER

NUMBER _____

To: Date:

.....
FLORIDA STATE USER TAX EXEMPT No. 04-00042-11-48

Department..... Job Order No.....

Ship To: : Shipping Instructions

:
:
:

Quantity : Description : Unit Price : Total Price

INSTRUCTIONS TO VENDOR: Mail all invoices in duplicate,
Showing Purchase Order Number, to the Purchasing Department,
City of Williston, immediately upon shipment of goods. Show
cash discount on all invoices. Please acknowledge This Purchase
Order shipping date.

CITY OF WILLISTON, FLORIDA

Purchasing Agent

The mission of the City of Williston is to offer an efficient affordable and safe place to live, work and play.

Mayor - R. GERALD HETHCOAT / President – JASON CASON
Vice President – CHARLES GOODMAN
Council members / CAL BYRD – ELIHU ROSS – JACK SCREWS, JR.
City Manager – SCOTT LIPPMANN / City Clerk – FRANCES V. TAYLOR