



DAILY CALL-AROUND REPORT

Hotel: _____

Day of the week: _____

Date: _____, 20 ____

DO NOT DISCUSS AVERAGE ROOM RATES OR RATES FOR SPECIFIC GUESTS OR GROUPS WITH
OTHER HOTELS.

Hotel	Telephone	No. Rooms	Available Rooms	Time Called	Rate Available	Call By
Our hotel					\$	

Report submitted by _____

Distribution: General manager, sales office