**Sample Personal Sponsorship Request Letter**

To,

Leonardo Franz

Manager

Dreams Enterprises Limited

Buckingham

UK

9th July 2014

**Subject:** Personal sponsorship request letter

Respected Sir,

I am writing this letter on behalf of Green Roots organisation. We are a registered organisation, working to promote, prevent and manage the environment factors and causes. Through this letter, I would like to put to your notice that we are in the process of introducing a new environmental campaign “Greener World”.

As in the past years, we have been successful in our events due to the contributions and sponsorships from big companies like yours, we are writing to request from you to kindly sponsor the campaign and contribute for a noble cause. We will me promoting awareness related to global warming, green house effect, pollution measures and other necessary environmental disorders. As a sponsor, we would be promoting your company through media coverage, pamphlets, online exposures etc.

We request you to kindly participate in the sponsorship process and let us know about your interest at the earliest. We have enclosed a brochure along with this letter for your kind referral. If you need any kind of information, please feel free to contact me on 48848384.

Thanking you in anticipation.

Sincerely,

Jacky Peter

Marketing Head

Green Roots organisation