**Sample Personal Solicitation Letter**

To,

Fredrick Andrews

Owner at Andrews Footwear store

W-45, westwood road, Louis street

London,

United Kingdom

Date: 19th June 2014

Subject: personal solicitation letter

Dear Mr. Andrews,

I, Tim Williams, the employee working for your store am writing this letter to you to make a make a personal request regarding donation of funds.  Sir, I have recently suffered a huge financial and personal loss due to the floods and need your help to get back on me feet

I have suffered huge damages to my home and another property which I had put on rent near my house. I am homeless as of now and am living at my parent’s house. I need an amount of $3000 to get my home repaired and to fulfil other financial requirements. I have been offered some money by the government as a relief fund but that wasn’t enough.

I am not asking you to pay the entire sum but just a part of it. I will work for free for you until I repay the amount but will definitely pay it as soon as possible.

Thanking you

Sincerely,

Tim Williams